

Medical Assistant Program Green Bay Campus

The following program courses are the only courses that can be taken in advance while on waitlist status.

10-890-101	College 101	1
10-501-101	Medical Terminology	3
31-509-302	Human Body in Health & Disease	3
10-501-104	Culture of Healthcare	2
10-501-107	Digital Literacy Healthcare	2

Program Progression and Re-Entry Notes

- No final grade lower than "C" is acceptable in any Medical Assistant Program course.
- The Health Sciences & Education Re-entry Policy will apply for any final grade lower than a "C," which may affect program progression. Contact your Academic Advisor to discuss program re-entry and to obtain an application.
- The Health Sciences & Education Re-entry Policy will apply for a "withdrawal" from any course, which may affect program progression.

Additional Program Courses			
31-509-301	MA Administrative Procedures	31-509-306	MA Clinical Procedures 2
31-509-302	Human Body in Health & Disease	31-509-307	Medical Office Insurance Finance
31-509-303	MA Laboratory Procedures 1	31-509-308	Pharmacology for Allied Health
31-509-304	MA Clinical Procedures 1	31-509-309	Medical Law Ethics Profess.
31-509-305	MA Laboratory Procedures 2	31-509-310	Medical Assistant Practicum

Admissions Status Questions

If you have questions on where you are in the admissions process (pre-program, waitlist, or program acceptance). Please contact your Medical Assistant Admissions Advisor.

Green Bay Campus Admissions Advisor: Susie Gee 920-498-7179 susan.gee@nwtc.edu

Financial Aid Questions:

We have financial aid advisors available to answer any financial aid questions you may have. You can reach them by email at NWTC.finaid@nwtc.edu.

Green Bay Campus: You can reach them on the phone by calling 920.498.5444 or in person by stopping in our Green Bay Welcome Center SC240.

<u>Academic Advisor</u>	<u>Program Director</u>	<u>Additional Support</u>
Green Bay: Nicole Hartfield nicole.hartfield@nwtc.edu To set up an appointment please call 920.498.5444.	Tina Broderick Tina.Broderick@nwtc.edu	The Health Science and Education Office can be contacted @ 920.498.5543 for questions regarding Castle Branch or to reach program administration.

You will need to apply directly to the track that you chose to complete.

First 8 Weeks

Second 8 Weeks

Full Semester (16 weeks)

Green Bay Campus

Full Time – Weekday

Full Time – SUMMER START

Summer (1 st Semester)		Credits
10-501-101	Medical Terminology	3
10-501-104	Culture of Healthcare	2
10-501-107	Digital Literacy Healthcare	2
Fall (2 nd Semester)		
10-890-101	College 101	1
31-509-301	MA Administrative Procedures	2
31-509-302	Human Body in Health & Disease	3
31-509-303	MA Lab Procedures I	2
31-509-304	MA Clinical Procedures I	4
Spring (3 rd Semester)		
31-509-309	Medical Law Ethics Professionalism	2
31-509-308	Pharmacology for Allied Health	2
31-509-307	Medical Office Insurance Finance	2
31-509-305	MA Lab Procedures II	2
31-509-306	MA Clinical Procedures II	3
31-509-310	Medical Assistant Practicum	3

Full Time– FALL START

Fall (1 st Semester)		Credits
10-501-101	Medical Terminology	3
10-501-104	Culture of Healthcare	2
10-501-107	Digital Literacy Healthcare	2
31-509-301	MA Administrative Procedures	2
31-509-302	Human Body in Health & Disease	3
10-890-101	College 101	1
Spring (2 nd Semester)		
31-509-303	MA Lab Procedures I	2
31-509-304	MA Clinical Procedures I	4
31-509-309	Medical Law Ethics Professionalism	2
31-509-308	Pharmacology for Allied Health	2
31-509-307	Medical Office Insurance Finance	2
Fall (3 rd Semester)		
31-509-305	MA Lab Procedures II	2
31-509-306	MA Clinical Procedures II	3
31-509-310	Medical Assistant Practicum	3

Part Time – Weekday (In-Person)

Summer (1 st Semester) Summer start only		Credits
10-501-101	Medical Terminology	3
10-501-104	Culture of Healthcare	2
10-501-107	Digital Literacy Healthcare	2
Fall (2 nd Semester)		
31-509-301	MA Administrative Procedures	2
10-890-101	College 101	1
31-509-302	Human Body in Health & Disease	3
Spring (3 rd Semester)		
31-509-304	MA Clinical Procedures I	4
31-509-303	MA Lab Procedures I	2
Fall (4 th Semester)		
31-509-307	Med Office Insurance Finance	2
31-509-309	Medical Law Ethics Professionalism	2
31-509-308	Pharmacology for Allied Health	2
Spring (5 th Semester)		
31-509-305	MA Lab Procedures II	2
31-509-306	MA Clinical Procedures II	3
31-509-310	Medical Assistant Practicum	3

Part Time – Weekend (Online & Saturdays)

Summer (1 st Semester) Summer start only		Credits
10-501-101	Medical Terminology	3
10-501-104	Culture of Healthcare	2
10-501-107	Digital Literacy Healthcare	2
Fall (2 nd Semester)		
31-509-301	MA Administrative Procedures	2
10-890-101	College 101	1
31-509-302	Human Body in Health & Disease	3
Spring (3 rd Semester)– Both classes full 16 weeks		
31-509-303	MA Lab Procedures I	2
31-509-304	MA Clinical Procedures I	4
Summer (4 th Semester)		
31-509-308	Pharmacology for Allied Health	2
31-509-309	Medical Law Ethics Professionalism	2
31-509-307	Med Office Insurance Finance	2
Fall (5 th Semester)		
31-509-305	MA Lab Procedures II	2
31-509-306	MA Clinical Procedures II	3
31-509-310	Medical Assistant Practicum *Monday through Friday - Day hour Requirement*	3