

**Caregiver/Home Educator/Household Manager**

Month Year - Present

*Self-Employed, Shawano, WI*

- Manage household expenses, creating detailed, effective budgets
- Support multiple competing needs, schedules, and priorities, overseeing the needs and tasks of multiple individuals to maintain optimal outcomes
- Create and coordinate a detailed calendar of activities and events, including academic deadlines, travel, and appointments/meetings
- Build engaged relationships with health care professionals, academic administrators, and program leaders to ensure alignment with all needs
- Navigate complex interpersonal challenges, mediating issues to build vital communication and issue resolution skills