

# Nursing Associate Degree Admissions Guide

The Nursing Associate Degree prepares you to successfully pass the Registered Nurse (RN) NCLEX Exam. There are several steps required for admission; it is important to get started on them right away. Below is the recommended order:

## ITEM

### Apply to the Nursing - Associate Degree Program [nwtc.edu/Apply](http://nwtc.edu/Apply)

Select your start & campus location (Note: track/part-time vs full-time will be selected at program acceptance). Sample schedules:

- [Full-time Green Bay](#)
- [Full-time Marinette](#)
- [Full-time Sturgeon Bay](#)
- [Part-time Green Bay – Fall Start](#)
- [Part-time Green Bay – Spring Start](#)
- [Full-time Shawano – Fall Start \(1<sup>st</sup> Year Only\)](#)

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### Submit Transcripts

Send high school AND college transcripts (if applicable) to [transcripts@nwtc.edu](mailto:transcripts@nwtc.edu)

NOTE: To be valid and official, college transcripts must come directly from the institution to NWTC

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### Complete Placement Assessments\*\* (If Applicable)

The assessment may be waived if your high school or college GPA is 2.6 or higher; or if you have already taken the ACT or Accuplacer. It is important that all transcripts are sent (for review) to determine if the assessment is needed.\*\*

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### Complete DHS Nursing Assistant Course (NWTC Catalog #30543300)

Submit certificate or transcript to [admissions@nwtc.edu](mailto:admissions@nwtc.edu)

Note: If a DHS Nursing Assistant course is needed, submit additional application to Nursing Assistant program: [nwtc.edu/Apply](http://nwtc.edu/Apply). See Nursing Assistant Admissions Guide.

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### Complete Chemistry (NWTC General Chemistry Catalog #10806134)

Chemistry is waived if you have completed two semesters of high school chemistry with a C or higher or college level chemistry with a C or higher OR if College Gen A&P was completed with a B or higher.

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### Complete General Anatomy & Physiology (NWTC Catalog #10806177) Grade of "B" or higher is required

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**Complete Clinical Requirements in Viewpoint** (Background Check, Health Records, Proof of CPR Completion, & Drug Test). When the above steps are completed (or you have started General A&P), visit Viewpoint (<https://www.viewpointscreening.com/nwtc>) and follow these step-by-step instructions: <https://go.nwtc.edu/viewpointhelp>.

**\*If you have not completed an American Heart Association Basic Life Support CPR course, you will need to complete one** (NWTC Catalog #47531200).

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**\*When all Viewpoint items are completed AND approved, email [cbc@nwtc.edu](mailto:cbc@nwtc.edu) so the completion can be verified and those checklist items can be marked complete ASAP.**

The Nursing Associate Degree has a limited capacity. Once it fills to capacity, students will be offered a place on a waiting list based on their eligibility date. Once all items on page 1 have been completed, you will be able to accept your position on the waitlist. Wait times change often due to fluctuations in student interest. While waiting, you can complete the following courses:

Course Name (CATALOG NUMBER)	Credits	Pre-requisite	Completed/ Semester
<b>College 101</b> (10890101)	1		
<b>English Comp 1</b> (10801136)	3	GPA greater/equal to 2.6; OR ACT Reading 16+ AND English 18+; OR Accuplacer Reading 250+ AND Writing 260+; or preparatory course	
<b>Gen Anatomy &amp; Physiology</b> (10806177) <i>Grade of B or higher</i>	4	General Chemistry (10806134) C or higher AND GPA 2.6+ OR ACT reading 17+ OR Accuplacer Reading 263+ OR prep course	
<b>Developmental Psychology</b> (10809188)	3	GPA 2.6+; OR ACT Reading 16+ AND Writing 15+; OR Accuplacer Reading 250+ AND Writing 237+	
<b>Oral/Interpersonal Comm</b> (10801196)	3	GPA greater/equal to 2.6; OR ACT Reading 16+ AND English 16+; OR Accuplacer Reading 250+ AND Writing 237+; or preparatory course	
<b>Adv Anatomy &amp; Physiology</b> (10806179) <i>Grade of B or higher</i>	4	General Anatomy & Physiology (10806177)	
<b>Microbiology</b> (10806197)	4	General Anatomy & Physiology (10806177)	
<b>Intro to Psychology</b> (10809198)	3	GPA 2.6+; OR ACT Reading 16+ AND Writing 15+; OR Accuplacer Reading 250+ AND Writing 237+	
<b>Intro to Sociology</b> (10809196)	3	ACT Reading 16+ AND English 15+; OR Accuplacer Reading 250+ AND Writing 237+; or prep course	

## FAQs

### Q. How long is the waitlist?

**A.** Wait times vary due to fluctuations in student interest. You will accept your position on the waitlist when ALL admissions items are complete. Wait times can be greater than 6 months.

### Q. What if I have transfer credits?

**A.** A transfer review is automatically completed AFTER you have applied AND submitted your official transcripts. If you had fewer than 60 college credits at a C or higher, you must also send your high school transcript. It can take around 2+ weeks for transfer credits to be processed. If you have completed CORE nursing courses at another college, you must be in good standing and core courses are reviewed for approval by the health division. Visit <https://go.nwtc.edu/good-standing> to complete the letter of good standing.

### Q. What if I don't have a 2.6 GPA or my scores are not high?

**A.** It is common for students to take developmental courses to ensure their success at NWTC. Your first step is to apply and send your transcripts. Once your transcripts are processed, you may need additional testing to help determine which courses to start with.

### Q. How flexible is the schedule?

**A.** NWTC offers a part time Nursing track at the Green Bay Campus. Due to in person clinicals and labs, you can expect 2-3 evenings/week in person. Clinicals begin as early as 2-3:30pm. The part time track takes about 3 years to complete.