INFORMATION & INSTRUCTIONAL Northeast Wisconsin Technical College

NWTC Virtual Software Access with Web Browser

- 1. Open the web browser on your computer
- 2. Browse to https://windows.cloud.microsoft/
- 3. At the Microsoft Sign in, use your NWTC student or employee ID number, followed by @nwtc.edu

Example: <u>12345678@nwtc.edu</u>

| Microsoft | |
|----------------------------|------|
| Sign in | |
| 12345678@nwtc.edu | |
| Can't access your account? | |
| | |
| | Next |

4. Enter your NWTC account password



5. Approve the sign in by completing the two factor request





6. At the 'Welcome to Windows App' screen, click Skip (near the bottom of the screen)

7. Click Connect under 'Staff Windows 11' or 'Student Windows 11' (if you are both staff and student and doing course work, choose 'Student Windows 11' to access student software)



8. In the session settings dialog window, check the box next to 'Don't Show Again' and click Connect



9. If it asks to login again, enter your username and password, ensuring that username is your NWTC student or employee ID number followed by @nwtc.edu and password is your NWTC account password

| Sign in | | | | |
|--|--|--|--|--|
| Sign in | | | | |
| Verify your identity and sign in with your work account. | | | | |
| 12345678@NWTC.EDU | | | | |
| | | | | |
| Sign In | | | | |

Example username: <u>12345678@nwtc.edu</u>

10. After pressing enter or clicking Sign In, you will be logged into the NWTC Windows computer with NWTC software. Once you are finished, log out of the desktop by clicking on the start menu in the NWTC computer, clicking on your NWTC username, and choosing Sign

out in the menu

| Q Search for apps, settings, and documents | | | | | | | |
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11. You can now close the browser window