INFORMATION & INSTRUCTIONAL Northeast Wisconsin Technical College

NWTC Virtual Software Access with Windows App

- 1. Install the Windows App
 - a. Browse to <u>https://www.microsoft.com/store/productId/9N1F85V9T8BN?ocid=pdpshare</u>
 - b. Click "Download".
 - c. Run the downloaded installer.
 - d. The software will install. It could take a few minutes install. The app will open when installation completes.
- 2. Open the Windows App.
- 3. Select "Sign in".



4. At the Microsoft Sign in, use your NWTC student or employee ID number, followed by @nwtc.edu

Example: <u>12345678@nwtc.edu</u>

Microsoft	
Sign in	
12345678@nwtc.edu	
Can't access your account?	
	Next

5. Enter your NWTC account password.

V 1	NORTHEAST WI Technical College			
Ente	er password			
Passwo	ord			
Forgot	my password			
Use your face, fingerprint, PIN, or security key instead				
	Sign in			
Example: 0000001@NWTC.EDU, Note, this is your login information only and not your email address.				
To reset your password: https://pwd.nwtc.edu				
Need help? Contact the NWTC Student Help Desk at (866) 235-5037 or the Staff Help Desk at (920) 498-6800				

6. Approve the sign in by completing the two-factor request.



7. Select the "Devices" icon on the left-hand menu pane.



8. Choose Student Windows 11 or Staff Windows 11 and select "Connect" (if you are both staff and student but are doing course work, choose Student Windows 11 to access student software)



9. Enter your username and password, ensuring that username is your NWTC student or employee ID number followed by @nwtc.edu and password is your NWTC account password.

Example username: <u>12345678@nwtc.edu</u>

Windows Security	×					
Enter your credentials						
These credentials will be used to connect to Northeast Wisconsin Technical College.						
212 millsaigh, which but						
Password						
Remember me						
More choices						
ОК	Cancel					

10. Click "OK". You will then be logged into the NWTC Windows computer with NWTC software. Once you are finished, log out of the desktop by clicking on the start menu in the NWTC computer, clicking on your NWTC username, and choosing "Sign out" in the menu. You can also close out of the Windows App to exit the NWTC Windows computer as well.

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