NWTC September Board Meeting Minutes

Northeast Wisconsin Technical College
9/16/2026 12:00 PMCDT
@ 1601 University Drive, Marinette, WI 54143

I. Open Meeting & Roll Call

The Board Chairperson called the September 16, 2026 NWTC Board of Trustees meeting to order at 12:03 p.m. and requested that roll call be taken at this time.
Present: Dustin Delsman, Ross Loining, Gerald Worrick (virtual), Kelly Robinson (arrived 12:26 p.m.), Cathy Dworak, Collin Pomplun, Jeff Rickaby, Chet Lamers, Emily Miller
Also Present: Kristen Raney, Kelly Casperson, Jennifer Flatt, Adam Pfost, Sara Lam, Scott Anderson, Karl Reischl, Cindy Bailey, Anne Koors, Pam Lunde, Matt Petersen

II. Guests

A. Open Forum, Introduction of Guests, and Acknowledgements

The Chairperson asked for the introduction of any guests present at this time and invited public comment.
No guests present.

III. Student Success

A. Student Success Reforms

Dr. Kristen Raney, President of Northeast Wisconsin Technical College, will provide an overview of the five student success reforms that NWTC will be focused on in the upcoming year.

- Develop & expand high-wage programs
- Strengthen or expand pre-health programs
- Accelerate bachelor's degree attainment
- Connect dual enrollment to high-wage pathways
- Focus on part-time student completion outcomes

B. Student Success Policy

The Board reviewed a newly drafted Student Success Policy that is scheduled for approval at the October 14, 2026 meeting.
A draft of the policy is attached as Exhibit 1.

Exhibit 1 - Draft Student Success Policy.pdf

C. K12 Update

Cindy Bailey, Director, K12 Pathways and Rural Community Impact, provided an update regarding NWTC's partnership and collaboration with K12 schools in our District.

IV. Action Items

A. Bills

Detailed copies of the current disbursements for fiscal year 2026 for the month of August are being forwarded to the Board Treasurer for review and recommendation to the Board for

payment. Additional listings of the bills are available in the District Office for review by any interested person.
It is recommended that the Board approve the August 2026 bills as presented.
Jeff Rickaby made a motion to approve the August 2026 bills as presented. Ross Loining seconded the motion. Motion carried with all voting "Aye" on roll call vote.

B. Budget Modifications

Board Exhibit 2 is a copy of the fund statements of proposed fund and function modifications to the FY 2026 budget, prepared in accordance with Wisconsin State Statute 65.90(5) and the Uniform Financial Fund Accounting System Manual of the Wisconsin Technical College System Board.
It is recommended that the Board approve the proposed fund and function modifications contained in the fund statements and that such modifications be summarized and published per State Statute 65.90(5) as a Class I legal notice within ten days of Board approval and both exhibits be forwarded to the State Board.
Jeff Rickaby made a motion to approve the proposed fund and function modifications contained in the fund statements and that such modifications be summarized and published per State Statute 65.90(5) as a Class I legal notice within ten days of Board approval and both exhibits be forwarded to the State Board. Collin Pomplun seconded the motion. Motion carried with all voting "Aye" on roll call vote.

Exhibit 2 - Budget Modification September 16, 2026.pdf

V. Consent Agenda Items

A. Minutes

The minutes of the August 19, 2026 are attached as Board Exhibit 3.
It is recommended that Board approval be given for the August 19, 2026 Board meeting minutes.

Exhibit 3 - NWTC August Board Meeting Minutes.pdf

B. Faculty New Hires

Kevin Barclay – Engineering Technology Corporate Trainer and Instructor
Education

- Master of Science in Electrical Engineering (Power Engineering) from the University of Wisconsin-Madison, a Master of Engineering Management from Old Dominion University, a Bachelor of Science in Chemistry from the University of Wisconsin-La Crosse, and an Associate in Applied Science in Automation Engineering Technology from Northeast Wisconsin Technical College.

Occupational Experience

- Brings more than 25 years of leadership and engineering experience in nuclear power operations, regulatory oversight, electrical systems, military service, and higher education.
- Currently owner of Ledgeview Electric, LLC and previously served in multiple roles with the U.S. Nuclear Regulatory Commission, including Senior Reactor Inspector, leading technical inspections and engineering teams across Midwestern nuclear power facilities.

Licensure

- Holds Wisconsin credentials as a Master Electrician, Commercial Electrical Inspector, and Uniform Dwelling Code Electrical Inspector.

Placement for this position would be at the level Faculty B, $85,000.

Ryan Hartter – Engineering Technology Corporate Trainer and Instructor

Education

- Earned an Associate Degree in Electro-Mechanical Technology from Northeast Wisconsin Technical College and an Associate Degree in Dairy Herd Management from Lakeshore Technical College.

Occupational Experience

- Brings more than 25 years of experience in industrial maintenance, automation, controls engineering, manufacturing operations, and technical training.
- Currently serves as Electro-Mechanical Instructor and Lead Faculty at Blackhawk Technical College, following industry leadership roles including Controls Engineer Manager at CP Packaging and technical positions supporting automation, robotics, and process control systems.

Licensure & Certifications

- Holds certifications in 5S Training, Failure Mode and Effects Analysis (FMEA), Panasonic and ABB Programming, Fire Control Simulation, and Basic Rural Firemanship.

Placement for this position would be at the level Faculty B, $87,000.

Matthew Ronsman – Electrical Power Distribution Instructor

Education

- Technical Diploma, Electrical Power Distribution (Northeast Wisconsin Technical College).

Occupational Experience

- EPD Lab Aid (Northeast Wisconsin Technical College), supporting Electrical Power Distribution students through lab operations, equipment management, and instructional assistance.
- Journeyman Lineman with experience in electric utility and contractor environments, including roles with (Algoma Utilities) and (Hooper Corporation), performing power distribution maintenance, system installations, repairs, and emergency response.

Certifications

- Journeyman Lineman; Commercial Driver's License (CDL).

Placement for this position would be at the level Faculty A, $79,300.

It is recommended that Board approval be given for the new hire(s) listed above.

C. Faculty Resignations

We accept the following resignation notices:

- Jonathan Bahrke – Farm Business and Product Management Instructor, who has been with the College since October 16, 2017 and has announced his resignation effective December 23, 2026.
- Brian Niemuth – Farm Business and Product Management Instructor, who has been with the College since November 7, 2016 and has announced his resignation effective October 13, 2026.
- Aaron Pape – Farm Business and Product Management Instructor, who has been with the College since June 24, 2019 and has announced his resignation effective October 13, 2026.
- Jeremy Salentine – HVACR Instructor, who has been with the College since August 1, 2021 and has announced his resignation effective December 23, 2026.

It is recommended that Board approval be given for the resignation(s) listed above.

D. Corporate Training & Economic Development (Contracts for Service)

Under the provisions of Wisconsin Statutes § 38.14 (3) and State Administrative Code WTCS 8, the District Board may enter into contracts to provide instructional or non-instructional services to public institutions, local governmental bodies, private institutions, industries, and businesses. District Board policy E240 delegates the authority to initiate a contract to the President, with the proviso that the contract is subject to retroactive approval by the Board. A report of fiscal year 2026 contracts pending Board approval is attached as Board Exhibit 4.
This report includes not only the in-district contracts but also the out-of-district and the out-of-state contracts. State Board Contract for Service Policy requires that the District Board receive a report at least quarterly on contracts entered into for which less than full cost is being charged. We have elected to provide the Board with this report on a monthly basis. This report uses a state formula in which the state annually calculates a percentage for indirect expenses (34.98% for on-campus and 28.45% for off-campus) such as administration, facilities, utilities, information systems, registration, counselors, insurance, etc., associated with a contract to determine full costs. Project pricing was recommended by the department and approved by the Board. The intent is to recover the direct and indirect costs of delivering the services.
Copies of the contracts are available for review by any interested person.
It is recommended that the Board approve the contracts for services identified in Board Exhibit 4.

Exhibit 4 - August Contracts for Service Board Report.pdf

Emily Miller made a motion to approve the Consent Agenda (August 19, 20206 minutes, faculty new hires, faculty resignation, and Contracts for Service). Ross Loining seconded the motion. Motion carried with all voting "Aye" on voice vote.

VI. Reports

A. Quarterly Financial Update

Adam Pfost, Vice President of Finance & Administration, reviewed the fiscal year 2026 fourth quarter financial report attached as Exhibit 5.

Exhibit 5 - 2026Q4 Board Summary.pdf

B. GLBA Information Security Program Annual Report

Anne Koors, Security Analyst, provided the Board with a presentation on the Information Security Program and Gramm-Leach-Bliley Act (GLBA).
A written report is attached as Exhibit 6.

Exhibit 6 - NWTC GLBA Annual Written Report - 2026.pdf

C. Policy Review

The Board reviewed six governance policies that have been updated and are scheduled to approve at the October 14, 2026 meeting.
Policies Under Review

1. Presidential Role
2. Delegation to the President
3. Job Description of the President
4. General Executive Constraints
5. Monitoring Executive Performance

6. Monitoring Frequencies and Delegations

A summary of changes is attached as Exhibit 7, and a draft of all updated policies are attached as Exhibit 8.

Exhibit 7 - Summary of Board Policy Changes - September 2026.pdf

Exhibit 8 - Board Policies for Review - September 2026.pdf

D. President's Report

Dr. Kristen Raney, President of Northeast Wisconsin Technical College, will provide the President's Report at this time.

- Brown County Golf Outing
- WTCS Communication Strategist & Lobbyist
- Legislative Advocacy

E. Board Member Liasion Updates

Board members that are liaisons to other entities will have an opportunity to report on updates they have since the last Board meeting.

- DBA Executive Committee – Dustin Delsman
    - DBA Fall Meeting and Awards Banquet - October 9-10
- DBA Legislative Committee – Collin Pomplun
    - Legislative Advocacy Survey
- DBA Awards Committee – Emily Miller
- DBA External Partnerships Committee - Chet Lamers/Cathy Dworak
- DBA Internal Best Practices Committee - Gerald Worrick
- DBA Bylaws, Policies, & Procedures - Kelly Robinson/Jeff Rickaby
- NWTC Foundation Board – Dustin Delsman

VII. Next Board Meeting

The October 14, 2026 Board meeting will be held in the District Boardroom on the Green Bay Campus, located at 2740 West Mason Street, Green Bay, WI 5403.
Board members and administration will have an opportunity to identify items that weren't identified prior to the preparation of the agenda for referral to administration or placed on a future board agenda.

VIII. Adjournment

The Board Chair accepted a motion to adjourn the September 16, 2026 Board meeting.
Chet Lamers made a motion to adjourn the September 16, 2026 Board meeting at 3:00 p.m. Cathy Dworak seconded the motion. Motion carried with all voting "Aye" on voice vote.

Gerald M. Worrick

Gerald Worrick, Secretary

10/14/2026

Date