

Early Childhood Education

Early Childhood Assistant Teacher

Admissions Guide

Early Childhood Education & Early Childhood Assistant applicants are required to complete a background check and health forms due to the Field Placement course requirements.

The items below must be completed before you are admitted to the Early Childhood program.

ITEM	COMPLETED
Apply to the Early Childhood Education or Assistant Program Choose either the full OR part time option and location nwtc.edu/Apply	☐
Submit Transcripts Send high school AND college transcripts (if applicable) to transcripts@nwtc.edu	☐
Complete Assessment** <i>(If Applicable)</i> The assessment may be waived if your high school or college GPA is 2.6 or higher; or if you have already taken the ACT or Accuplacer. It is important that all transcripts are sent (for review) to determine if the assessment is needed.**	☐
Complete Caregiver Background Check Submit the Caregiver Background Check Form A fee is charged for this service. Must be completed to be accepted.	☐
Create an iChildCare Portal Account Visit https://dcf.wisconsin.gov/childcare/ichildcare/portalinfo to create your Childcare Account	☐
Complete Child Care Health Report Download THIS FORM and have your healthcare provider sign. Email completed form to Stacey.felton@nwtc.edu	☐
Submit Functional Abilities Requirement Complete the Functional Abilities Form and submit online	☐
Complete the CPR Heartsaver AED You may take CPR Heartsaver AED at NWTC or in your community through the Red Cross or American Heart Association. FIND CLASSES AT NWTC.	☐

View your application checklist and progress anytime at nwtc.edu/mynwtc! Navigate to "Admissions" and select "Application Checklist". Need Help? Contact us at 920-498-5444 or start@nwtc.edu