

Early Childhood Education Early Childhood Assistant Admissions Guide

Early Childhood Education & Early Childhood Assistant applicants are required to complete a background check and health forms due to the Field Placement course requirements.

The items below must be completed before you are admitted to the Early Childhood program.

ITEM	COMPLETED
Apply to the Early Childhood Education or Assistant Program Choose either the full OR part time option and location nwtc.edu/Apply	☐
Submit Transcripts Send high school AND college transcripts (if applicable) to transcripts@nwtc.edu	☐
Complete Assessment** (If Applicable) The assessment may be waived if your high school or college GPA is 2.6 or higher; or if you have already taken the ACT or Accuplacer. It is important that all transcripts are sent (for review) to determine if the assessment is needed.**	☐
Complete Caregiver Background Check Submit the Caregiver Background Check Form	☐
Create an iChildCare Portal Account Visit https://dcf.wisconsin.gov/childcare/ichildcare/portalinfo to create your Childcare Account	☐
Complete Child Care Health Report Download THIS FORM and have your healthcare provider sign. Email completed form to mailto:earlychildhood@nwtc.edu	☐
Submit Functional Abilities Requirement Complete the Functional Abilities Form and submit online	☐
Complete the CPR course You can also take CPR with AED in your community or online through the Red Cross or American Heart Association. Classes are offered in Green Bay, Marinette, Sturgeon Bay, Washington Island, Crivitz, Luxemburg, Oconto Falls, Shawano, and surrounding areas. FIND CLASSES AT NWTC.	☐

View your application checklist and progress anytime at nwtc.edu/mynwtc! Navigate to "Admissions" and select "Application Checklist". Need Help? Contact us at 920-498-5444 or start@nwtc.edu

The Practical Nursing Diploma has a limited capacity. Once it fills to capacity, students will be offered a place on a waiting list based on their eligibility date. Once all items on page 1 have been completed, you will be able to accept your position on the waitlist. Wait times change often due to fluctuations in student interest. While waiting you can complete the following courses:

Course Name (CATALOG NUMBER)	Credits	Pre-requisite	Completed/ Semester
College 101 (10890101)	1		
English Comp 1 (10801136)	3		
Developmental Psychology (10809188)	3		
Oral/Interpersonal Comm (10801196)	3		

FAQs

Q. How long is the waitlist?

A. Wait times vary due to fluctuations in student interest. You will accept your position on the waitlist WHEN all admissions items are completed. Wait times can range from 6 Months – 2 years.

Q. What if I have transfer credits?

A. A transfer review is automatically completed AFTER you have applied AND submitted your transcripts. If you had fewer than 60 college credits at a C or higher, you must also send your high school transcripts. It can take up to 2 weeks for transfer credits to be processed. If you have completed Nursing CORE courses at another college, you must be in good standing and core courses are reviewed for approval by the health division.

Q. What if I don't have a 3.0 GPA or my scores are not high?

A. It is common for students to take developmental courses to ensure their success at NWTC. Your first step is to apply and send your transcripts. Once your transcripts are processed, you may need additional testing to help determine which courses to start with!

Q. How flexible is the schedule?

A. NWTC offers a part time Nursing track at the Green Bay Campus. Due to in person clinicals and labs, you can expect 2-3 days/week in person. The part time track takes 3 semesters to complete.

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