

## Medical Assistant Sample Schedule

Note: these are ONLY samples and your actual schedule may vary. May be the first few semesters & not the full program.

*Table 1 Full Time – Semester 1 of 3 (session 1)*

| TIME           | MONDAY                                                        | TUESDAY | WEDNESDAY                                                   | THURSDAY | FRIDAY |
|----------------|---------------------------------------------------------------|---------|-------------------------------------------------------------|----------|--------|
| 6:30 to 7:20   |                                                               |         |                                                             |          |        |
| 7:30 to 8:20   |                                                               |         |                                                             |          |        |
| 8:30 to 9:20   | <b>Human Body in<br/>Health &amp; Disease</b><br>8:30-11:20   |         | <b>Human Body in<br/>Health &amp; Disease</b><br>8:30-11:20 |          |        |
| 9:30 to 10:20  |                                                               |         |                                                             |          |        |
| 10:30 to 11:20 |                                                               |         |                                                             |          |        |
| 11:30 to 12:20 |                                                               |         |                                                             |          |        |
| 12:30 to 1:20  | <b>Med Term</b><br>12:30-2:20                                 |         | <b>Med Term</b><br>12:30-2:20                               |          |        |
| 1:30 to 2:20   |                                                               |         |                                                             |          |        |
| 2:30 to 3:20   |                                                               |         |                                                             |          |        |
| 3:30 to 4:20   | <b>Contemporary<br/>Healthcare<br/>Practices</b><br>3:30-5:20 |         |                                                             |          |        |
| 4:30 to 5:20   |                                                               |         |                                                             |          |        |
| 5:30 to 6:20   |                                                               |         |                                                             |          |        |
| 6:30 to 7:20   |                                                               |         |                                                             |          |        |

**Note: All above courses could be taken online.**

*Table 2 Full Time – Semester 1 of 3 (session 2)*

| TIME           | MONDAY                                                      | TUESDAY | WEDNESDAY                                                   | THURSDAY | FRIDAY |
|----------------|-------------------------------------------------------------|---------|-------------------------------------------------------------|----------|--------|
| 6:30 to 7:20   |                                                             |         |                                                             |          |        |
| 7:30 to 8:20   |                                                             |         |                                                             |          |        |
| 8:30 to 9:20   | <b>Human Body in<br/>Health &amp; Disease</b><br>8:30-11:20 |         | <b>Human Body in<br/>Health &amp; Disease</b><br>8:30-11:20 |          |        |
| 9:30 to 10:20  |                                                             |         |                                                             |          |        |
| 10:30 to 11:20 |                                                             |         |                                                             |          |        |
| 11:30 to 12:20 |                                                             |         |                                                             |          |        |
| 12:30 to 1:20  | <b>Admin<br/>Procedures</b><br>12:30-2:20                   |         | <b>Admin<br/>Procedures</b><br>12:30-2:20                   |          |        |
| 1:30 to 2:20   |                                                             |         |                                                             |          |        |
| 2:30 to 3:20   |                                                             |         |                                                             |          |        |
| 3:30 to 4:20   |                                                             |         |                                                             |          |        |
| 4:30 to 5:20   |                                                             |         |                                                             |          |        |
| 5:30 to 6:20   |                                                             |         |                                                             |          |        |
| 6:30 to 7:20   |                                                             |         |                                                             |          |        |
| 7:30 to 8:20   |                                                             |         |                                                             |          |        |

**Potential Online Courses: Digital Literacy Healthcare, College 101**

*Table 3 Full Time – Semester 2 of 3 (session 1)*

| TIME           | MONDAY                                     | TUESDAY | WEDNESDAY                                  | THURSDAY                                   | FRIDAY                                     |
|----------------|--------------------------------------------|---------|--------------------------------------------|--------------------------------------------|--------------------------------------------|
| 6:30 to 7:20   |                                            |         |                                            |                                            |                                            |
| 7:30 to 8:20   |                                            |         |                                            |                                            |                                            |
| 8:30 to 9:20   | <b>Clinical Procedures 1</b><br>8:30-11:20 |         | <b>Clinical Procedures 1</b><br>8:30-11:20 | <b>Clinical Procedures 1</b><br>8:30-11:20 |                                            |
| 9:30 to 10:20  |                                            |         |                                            |                                            |                                            |
| 10:30 to 11:20 |                                            |         |                                            |                                            |                                            |
| 11:30 to 12:20 |                                            |         |                                            |                                            | <b>Clinical Procedures 1</b><br>11:30-2:20 |
| 12:30 to 1:20  | <b>Lab Procedures 1</b><br>12:30-4:00      |         | <b>Lab Procedures 1</b><br>12:30-4:00      |                                            |                                            |
| 1:30 to 2:20   |                                            |         |                                            |                                            |                                            |
| 2:30 to 3:20   |                                            |         |                                            |                                            |                                            |
| 3:30 to 4:20   |                                            |         |                                            |                                            |                                            |
| 4:30 to 5:20   |                                            |         |                                            |                                            |                                            |
| 5:30 to 6:20   |                                            |         |                                            |                                            |                                            |

**Potential Online Courses:**

*Table 4 Full Time – Semester 2 of 3 (session 2)*

| TIME           | MONDAY                                                  | TUESDAY | WEDNESDAY                                               | THURSDAY | FRIDAY |
|----------------|---------------------------------------------------------|---------|---------------------------------------------------------|----------|--------|
| 6:30 to 7:20   |                                                         |         |                                                         |          |        |
| 7:30 to 8:20   |                                                         |         |                                                         |          |        |
| 8:30 to 9:20   |                                                         |         |                                                         |          |        |
| 9:30 to 10:20  | <b>Pharm for Allied Health</b><br>9:30-11:20            |         | <b>Pharm for Allied Health</b><br>9:30-11:20            |          |        |
| 10:30 to 11:20 |                                                         |         |                                                         |          |        |
| 11:30 to 12:20 |                                                         |         |                                                         |          |        |
| 12:30 to 1:20  | <b>Med Office Insurance &amp; Finance</b><br>12:30-2:20 |         | <b>Med Office Insurance &amp; Finance</b><br>12:30-2:20 |          |        |
| 1:30 to 2:20   |                                                         |         |                                                         |          |        |
| 2:30 to 3:20   |                                                         |         |                                                         |          |        |
| 3:30 to 4:20   |                                                         |         |                                                         |          |        |
| 4:30 to 5:20   |                                                         |         |                                                         |          |        |
| 5:30 to 6:20   |                                                         |         |                                                         |          |        |
| 6:30 to 7:20   |                                                         |         |                                                         |          |        |
| 7:30 to 8:20   |                                                         |         |                                                         |          |        |

**Potential Online Courses: Medical Law, Ethics, & Professionalism**

*Table 5 **Part Time** – Summer Semester (Summer start only)*

| <b>TIME</b>           | <b>MONDAY</b>                | <b>TUESDAY</b> | <b>WEDNESDAY</b>             | <b>THURSDAY</b> | <b>FRIDAY</b> |
|-----------------------|------------------------------|----------------|------------------------------|-----------------|---------------|
| <b>6:30 to 7:20</b>   |                              |                |                              |                 |               |
| <b>7:30 to 8:20</b>   |                              |                |                              |                 |               |
| <b>8:30 to 9:20</b>   |                              |                |                              |                 |               |
| <b>9:30 to 10:20</b>  |                              |                |                              |                 |               |
| <b>10:30 to 11:20</b> |                              |                |                              |                 |               |
| <b>11:30 to 12:20</b> |                              |                |                              |                 |               |
| <b>12:30 to 1:20</b>  |                              |                |                              |                 |               |
| <b>1:30 to 2:20</b>   | <b>Med Term</b><br>1:30-4:20 |                | <b>Med Term</b><br>1:30-4:20 |                 |               |
| <b>2:30 to 3:20</b>   |                              |                |                              |                 |               |
| <b>3:30 to 4:20</b>   |                              |                |                              |                 |               |
| <b>4:30 to 5:20</b>   |                              |                |                              |                 |               |
| <b>5:30 to 6:20</b>   |                              |                |                              |                 |               |
| <b>6:30 to 7:20</b>   |                              |                |                              |                 |               |
| <b>7:30 to 8:20</b>   |                              |                |                              |                 |               |

**Potential Online Courses: Med Term, Human Body, Dig Lit, Contemporary Healthcare Practices**

*Table 6 **Part Time** – Fall Semester (sessions 1 and 2)*

| <b>TIME</b>           | <b>MONDAY</b>                                                              | <b>TUESDAY</b> | <b>WEDNESDAY</b>                                                           | <b>THURSDAY</b> | <b>FRIDAY</b> |
|-----------------------|----------------------------------------------------------------------------|----------------|----------------------------------------------------------------------------|-----------------|---------------|
| <b>6:30 to 7:20</b>   |                                                                            |                |                                                                            |                 |               |
| <b>7:30 to 8:20</b>   |                                                                            |                |                                                                            |                 |               |
| <b>8:30 to 9:20</b>   | <b>Human Body in Health &amp; Disease</b><br>8:30-11:20<br>(FULL SEMESTER) |                | <b>Human Body in Health &amp; Disease</b><br>8:30-11:20<br>(FULL SEMESTER) |                 |               |
| <b>9:30 to 10:20</b>  |                                                                            |                |                                                                            |                 |               |
| <b>10:30 to 11:20</b> |                                                                            |                |                                                                            |                 |               |
| <b>11:30 to 12:20</b> |                                                                            |                |                                                                            |                 |               |
| <b>12:30 to 1:20</b>  | <b>Admin Procedures</b><br>12:30-2:20<br>(SESSION 2)                       |                | <b>Admin Procedures</b><br>12:30-2:20<br>(SESSION 2)                       |                 |               |
| <b>1:30 to 2:20</b>   |                                                                            |                |                                                                            |                 |               |
| <b>2:30 to 3:20</b>   |                                                                            |                |                                                                            |                 |               |
| <b>3:30 to 4:20</b>   |                                                                            |                |                                                                            |                 |               |
| <b>4:30 to 5:20</b>   |                                                                            |                |                                                                            |                 |               |
| <b>5:30 to 6:20</b>   |                                                                            |                |                                                                            |                 |               |
| <b>6:30 to 7:20</b>   |                                                                            |                |                                                                            |                 |               |
| <b>7:30 to 8:20</b>   |                                                                            |                |                                                                            |                 |               |

**Potential Online Courses: College 101**

*Table 7 **Part Time** – Spring Semester (sessions 1 and 2)*

| <b>TIME</b>           | <b>MONDAY</b>                                                          | <b>TUESDAY</b> | <b>WEDNESDAY</b>                                                       | <b>THURSDAY</b>                                           | <b>FRIDAY</b>                                             |
|-----------------------|------------------------------------------------------------------------|----------------|------------------------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------------------------|
| <b>6:30 to 7:20</b>   |                                                                        |                |                                                                        |                                                           |                                                           |
| <b>7:30 to 8:20</b>   |                                                                        |                |                                                                        |                                                           |                                                           |
| <b>8:30 to 9:20</b>   | <b>Clinical Procedures 1</b><br>8:30-11:20<br>(SESSION 1)              |                | <b>Clinical Procedures 1</b><br>8:30-11:20<br>(SESSION 1)              | <b>Clinical Procedures 1</b><br>8:30-11:20<br>(SESSION 1) |                                                           |
| <b>9:30 to 10:20</b>  |                                                                        |                |                                                                        |                                                           |                                                           |
| <b>10:30 to 11:20</b> |                                                                        |                |                                                                        |                                                           |                                                           |
| <b>11:30 to 12:20</b> |                                                                        |                |                                                                        |                                                           | <b>Clinical Procedures 1</b><br>11:30-2:20<br>(SESSION 1) |
| <b>12:30 to 1:20</b>  | <b>Med Office Insurance &amp; Finance</b><br>12:30-2:20<br>(SESSION 2) |                | <b>Med Office Insurance &amp; Finance</b><br>12:30-2:20<br>(SESSION 2) |                                                           |                                                           |
| <b>1:30 to 2:20</b>   |                                                                        |                |                                                                        |                                                           |                                                           |
| <b>2:30 to 3:20</b>   |                                                                        |                |                                                                        |                                                           |                                                           |
| <b>3:30 to 4:20</b>   |                                                                        |                |                                                                        |                                                           |                                                           |
| <b>4:30 to 5:20</b>   |                                                                        |                |                                                                        |                                                           |                                                           |
| <b>5:30 to 6:20</b>   |                                                                        |                |                                                                        |                                                           |                                                           |
| <b>6:30 to 7:20</b>   |                                                                        |                |                                                                        |                                                           |                                                           |
| <b>7:30 to 8:20</b>   |                                                                        |                |                                                                        |                                                           |                                                           |

**Potential Online Courses:**

*Table 8 **Part Time** – Fall Semester (sessions 1 and 2)*

| <b>TIME</b>           | <b>MONDAY</b>                                               | <b>TUESDAY</b> | <b>WEDNESDAY</b>                                            | <b>THURSDAY</b> | <b>FRIDAY</b> |
|-----------------------|-------------------------------------------------------------|----------------|-------------------------------------------------------------|-----------------|---------------|
| <b>6:30 to 7:20</b>   |                                                             |                |                                                             |                 |               |
| <b>7:30 to 8:20</b>   |                                                             |                |                                                             |                 |               |
| <b>8:30 to 9:20</b>   |                                                             |                |                                                             |                 |               |
| <b>9:30 to 10:20</b>  | <b>Pharm for Allied Health</b><br>9:30-11:20<br>(SESSION 2) |                | <b>Pharm for Allied Health</b><br>9:30-11:20<br>(SESSION 2) |                 |               |
| <b>10:30 to 11:20</b> |                                                             |                |                                                             |                 |               |
| <b>11:30 to 12:20</b> |                                                             |                |                                                             |                 |               |
| <b>12:30 to 1:20</b>  | <b>Lab Procedures 1</b><br>12:30-4<br>(SESSION 1)           |                | <b>Lab Procedures 1</b><br>12:30-4<br>(SESSION 1)           |                 |               |
| <b>1:30 to 2:20</b>   |                                                             |                |                                                             |                 |               |
| <b>2:30 to 3:20</b>   |                                                             |                |                                                             |                 |               |
| <b>3:30 to 4:20</b>   |                                                             |                |                                                             |                 |               |
| <b>4:30 to 5:20</b>   |                                                             |                |                                                             |                 |               |
| <b>5:30 to 6:20</b>   |                                                             |                |                                                             |                 |               |
| <b>6:30 to 7:20</b>   |                                                             |                |                                                             |                 |               |
| <b>7:30 to 8:20</b>   |                                                             |                |                                                             |                 |               |

**Potential Online Courses: Med Law**

*Table 9 Part Time – Spring/Final Semester (session 1)*

| TIME           | MONDAY | TUESDAY                                        | WEDNESDAY                                      | THURSDAY                                       | FRIDAY                                     |
|----------------|--------|------------------------------------------------|------------------------------------------------|------------------------------------------------|--------------------------------------------|
| 6:30 to 7:20   |        |                                                |                                                |                                                |                                            |
| 7:30 to 8:20   |        |                                                |                                                |                                                |                                            |
| 8:30 to 9:20   |        | Clin Procedures 2<br>8:30-11:20<br>(SESSION 1) |                                                | Clin Procedures 2<br>8:30-11:20<br>(SESSION 1) |                                            |
| 9:30 to 10:20  |        |                                                |                                                |                                                |                                            |
| 10:30 to 11:20 |        |                                                |                                                |                                                |                                            |
| 11:30 to 12:20 |        |                                                | Clin Procedures 2<br>11:30-2:20<br>(SESSION 1) |                                                |                                            |
| 12:30 to 1:20  |        | Lab Procedures 2<br>12:30-4<br>(SESSION 1)     |                                                |                                                | Lab Procedures 2<br>12:30-4<br>(SESSION 1) |
| 1:30 to 2:20   |        |                                                |                                                |                                                |                                            |
| 2:30 to 3:20   |        |                                                |                                                |                                                |                                            |
| 3:30 to 4:20   |        |                                                |                                                |                                                |                                            |
| 4:30 to 5:20   |        |                                                |                                                |                                                |                                            |
| 5:30 to 6:20   |        |                                                |                                                |                                                |                                            |
| 6:30 to 7:20   |        |                                                |                                                |                                                |                                            |
| 7:30 to 8:20   |        |                                                |                                                |                                                |                                            |

**Potential Online Courses:**

**SESSION 2: MA Practicum at a clinical site. Monday-Friday 8-4:30 or 8:30-5 (40 hours/week)!**