

AI Usage Guide for Assignments

Level One	Level Two	Level Three	Level Four	Level Five
In Your Own Words	AI as Limited Reference Use	Process Assistance Permitted with AI	AI Guided Content Collaborator	AI as a Co-Creator
All work completed without AI assistance	AI may be consulted like a dictionary or encyclopedia	AI may be used as a process tool but not for producing the final content	AI contributes directly for content creation with student direction and evaluation	Full AI integration in the creative and academic process
Traditional research methods, tutors, library resources	Asking AI factual questions, requesting explanation of concepts	Brainstorming, outlining, proofreading	Generation of draft documents, suggested approach to problem solve, feedback on work	AI generated content, AI developed ideas, AI analysis and interpretation
Develops fundamental skills without technological shortcuts; ensures authentic demonstration of core competencies	Allows AI as a learning resource while maintaining student authorship of all submitted work	Acknowledges AI as a productivity tool while ensuring critical thinking and composition remains student driven.	Teaches critical engagement with AI outputs and develops skills in directing and improving machine-generated content.	Prepares students for a future where AI collaboration is normalized while developing meta-skills in effective human-AI teamwork.