



# NWTC July Board Meeting & Organizational Meeting Minutes

Northeast Wisconsin Technical College

7/13/2026 12:00 PMCDT

@ 2740 West Mason Street, Green Bay, WI 54303

## I. Open Meeting & Roll Call

The Board Chairperson called the July 13, 2026 NWTC Board of Trustees meeting to order at 12:03 p.m. and requested that roll call be taken at this time.

Present: Dustin Delsman, Collin Pomplun, Gerald Worrick, Kelly Robinson, Ross Loining, Jeff Rickaby, Chet Lamers, Emily Miller (virtual)

Absent: Cathy Dworak

Also Present: Kristen Raney (virtual), Kelly Casperson, Laura King, Sara Lam, Jennifer Flatt, John Grant, Adam Pfof, Jill Champeau, Kang Cha Lee

## II. Guests

### A. Open Forum, Introduction of Guests, and Acknowledgements

The Chairperson will ask for the introduction of any guests present at this time and invite public comment.

No guests present.

## III. Board Organizational Matters

### A. Oath of Office

Wisconsin Statutes §19.01 (1) and Article IV, §28 require that appointed or reappointed district board members shall, before they enter upon the duties of their respective offices, take and subscribe an oath or affirmation to support the Constitution of the United States and the Constitution of the State of Wisconsin, and faithfully to discharge the duties of the respective offices to the best of their ability.

The Oath of Office was provided to the following appointed/reappointed Board members for signature: Jeff Rickaby, Chet Lamers, Collin Pomplun. Each Trustee signed and had notarized the Oath of Office prior to the start of the meeting.

### B. Election of Officers

The District Board of Trustees holds its annual organizational meeting on the 2nd Monday of July and elects a Chairperson, Vice-Chairperson, Secretary, and Treasurer.

Incumbents are as follows:

- Richard Stadelman, Chairperson
- Dustin Delsman, Vice-Chairperson
- Gerald Worrick, Secretary
- Jeff Rickaby, Treasurer

At this time the Board reviewed each role policy.

- Role of the Chairperson
- Role of the Vice-Chairperson
- Role of the Secretary

- Role of the Treasurer

The Board elected its officers for FY2027.

Jeff Rickaby made a motion to nominate Dustin Delsman as Chairperson of the Board. Gerald Worrick seconded the motion. Motion carried with all voting "Aye" on voice vote.

Jeff Rickaby made a motion to nominate Ross Loining as Vice-Chairperson of the Board. Gerald Worrick seconded the motion. Motion carried with all voting "Aye" on voice vote.

Kelly Robinson made a motion to nominate Gerald Worrick as Secretary of the Board. Ross Loining seconded the motion. Motion carried with all voting "Aye" on voice vote.

Kelly Robinson made a motion to nominate Jeff Rickaby as Treasurer of the Board. Ross Loining seconded the motion. Motion carried with all voting "Aye" on voice vote.

 [Exhibit 1 - Board Role Policies.pdf](#)

### C. Appointments to the Wisconsin District Board Association Standing Committees

The Board Chairperson will ask for volunteers for the WTCS District Boards' Association Standing Committees for NWTC and make appointments to those committees for submission to the Boards' Association as listed below.

The following is a list of the committees:

1. **Internal Best Practices** – focused on educating trustees about the important role they have taken on. This committee sets the agenda for each of our in-person and virtual meetings.
2. **External Partnerships** – focused on collaboration between colleges and other organizations with an interest in a strong technical college system.
3. **Bylaws, Policies & Procedures** – focused on maintaining good governance within the DBA and ensuring all colleges are equally represented in our mission.
4. **Awards** – focused on recognizing those members and other people and entities that have made a significant contribution to technical education in Wisconsin.
5. **Legislative** – this committee was recently reintroduced and charged with developing an advocacy agenda in cooperation with the President's Association and the WTCS office and with educating trustees about the issues facing the WTCS and how to best interact with their local legislators to advance the interests of the WTCS.

Participants in committees for FY26 were as follows:

- Board of Directors (two-year appointment): Dustin Delsman
- Awards: Emily Miller
- Internal Best Practices: Gerald Worrick
- External Partnerships: Cathy Dworak, Brenda Mendolla-Buckley
- Bylaws: Richard Stadelman, Kelly Robinson

Volunteers for FY27 are as follows:

- Internal Best Practices: Gerald Worrick
- External Partnerships: Chet Lamers, Cathy Dworak
- Bylaws, Policies, & Procedures: Kelly Robinson, Jeff Rickaby
- Awards: Emily Miller
- Legislative: Collin Pomplun

Chet Lamers made a motion to accept the Wisconsin DBA volunteers for the FY27 year. Collin Pomplun seconded the motion. Motion carried with all voting "Aye" on voice vote.

## IV. Action Items

A. Bills

Detailed copies of the current disbursements for fiscal year 2026 for the month of June are being forwarded to the Board Treasurer for review and recommendation to the Board for payment. Additional listings of the bills are available in the District Office for review by any interested person.

It is recommended that the Board approve the June 2026 bills as presented.

Kelly Robinson made a motion to approve the June 2026 bills as presented. Gerald Worrick seconded the motion. Motion carried with all voting "Aye" on roll call vote.

V. Consent Agenda Items

A. Minutes

The minutes of the June 17, 2026 are attached as Board Exhibit 2.

It is recommended that Board approval be given for the June 17, 2026 Board meeting minutes.

 [Exhibit 2 - NWTC June 2026 Board Meeting Minutes.pdf](#)

B. Faculty New Hires

**Kristin Leeming – Nursing Instructor**

**Education**

- Master of Science in Nursing, Concordia University–Mequon; Bachelor of Science in Nursing, University of Wisconsin–Green Bay; Associate Degree in Nursing and Practical Nursing Diploma, Northeast Wisconsin Technical College

**Occupational Experience**

- Registered Nurse (Unity Hospice) and former Case Manager Supervisor (Prevea Health) with demonstrated leadership in staff supervision, patient care coordination, and clinical education
- Progressive nursing leadership roles including Clinical Coordinator (DaVita Tiletown Dialysis), Director of Clinical Education (Golden Living Center), and Hospital Supervisor (Regional Medical Center), with extensive experience in staff development, training, and mentoring

Placement for this position would be at the level Faculty A, \$83,000.

**Christina Thoams - Nursing Instructor**

**Education**

- Master of Science in Nursing Educator, Herzing University; Bachelor of Science in Nursing, Herzing University; Associate Degree in Nursing and Associate Degree in Science (Gerontology), Mid-State Technical College

**Occupational Experience**

- Adjunct Clinical Nursing Instructor at Northeast Wisconsin Technical College and former Clinical Instructor at University of Wisconsin–Eau Claire, with experience in student supervision, evaluation, and clinical instruction
- Charge Nurse at Marshfield Medical Center with prior instructional roles at Mid-State Technical College, combining clinical leadership with nursing education and student mentorship

Placement for this position would be at the level Faculty A, \$83,000.

**Ashley Ganter – Nursing Assistant Instructor**

**Education**

- Associate Degree in Nursing, Northeast Wisconsin Technical College; Bachelor's Degree in Nursing, Grand Canyon University

### Occupational Experience

- Registered Nurse, Aurora Health Care (Anticoagulation Clinic), with experience in patient education, medication management, and coordinated care delivery
- Emergency Room Registered Nurse and Charge Nurse, along with roles in dialysis (DaVita) and rehabilitation care (Rennes Health), demonstrating leadership, staff mentoring, and diverse clinical expertise
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Placement for this position would be at the level Faculty A, \$76,500.

It is recommended that Board approval be given for the new hire(s) listed above.

### C. Corporate Training & Economic Development (Contracts for Service)

Board Exhibit 3 - Under the provisions of Wisconsin Statutes § 38.14 (3) and State Administrative Code WTCS 8, the District Board may enter into contracts to provide instructional or non-instructional services to public institutions, local governmental bodies, private institutions, industries, and businesses. District Board policy E240 delegates the authority to initiate a contract to the President, with the proviso that the contract is subject to retroactive approval by the Board. A report of fiscal year 2026 contracts pending Board approval is attached as Board Exhibit 3.

This report includes not only the in-district contracts but also the out-of-district and the out-of-state contracts. State Board Contract for Service Policy requires that the District Board receive a report at least quarterly on contracts entered into for which less than full cost is being charged. We have elected to provide the Board with this report on a monthly basis. This report uses a state formula in which the state annually calculates a percentage for indirect expenses (33.89% for on-campus and 28.20% for off-campus) such as administration, facilities, utilities, information systems, registration, counselors, insurance, etc., associated with a contract to determine full costs. Project pricing was recommended by the department and approved by the Board. The intent is to recover the direct and indirect costs of delivering the services. Copies of the contracts are available for review by any interested person.

It is recommended that the Board approve the contracts for services identified in Board Exhibit 3.

 [Exhibit 3 - Final June 2026 Board Report.pdf](#)

Kelly Robinson made a motion to approve the Consent Agenda items (June 2026 minutes, Faculty New Hires, Contracts for Service). Collin Pomplun seconded the motion. Motion carried with all voting "Aye" on voice vote.

## VI. Reports

### A. President's Report

Dr. Kristen Raney, President of Northeast Wisconsin Technical College, provided the President's Report at this time.

- President's Association sub-committee on legislative advocacy has been meeting and created a whitepaper on the plans moving forward.

### B. Board Member Liaison Updates

Board members that are liaisons to other entities will had an opportunity to report on updates they have since the last Board meeting.

DBA has a follow-up meeting coming up with Pat Goss to discuss his progress toward his goals for the DBA. The summer meeting was held 2 weeks ago.

NWTC foundation raised over \$3 million in FY26. Golf Outing supporting the NWTC Foundation is on September 9, 2026. Please contact Kelly Casperson if you are interested in volunteering or participating.

VII. Next Board Meeting

The August 19, 2026 Board meeting will be held in the District Boardroom on the Green Bay Campus located at 2740 West Mason Street, Green Bay, WI 54303.

Board members and administration will have an opportunity to identify items that weren't identified prior to the preparation of the agenda for referral to administration or placed on a future board agenda.

VIII. Adjournment

The Board Chair accepted a motion to adjourn the July 13, 2026 Board meeting.

Chet Lamers made a motion to adjourn the July 13, 2026 Board meeting at 1:25 p.m. Kelly Robinson seconded the motion. Motion carried with all voting "Aye" on voice vote.



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Gerald Worrick, Secretary

8/19/2026

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Date