

NWTC Student Organization Annual Report

All organizations are required to submit an Annual Report form. **It is the responsibility of the student organization officers and members to complete this report not the advisors!** You may ask for the advisor's assistance but this is a STUDENT organization. This report is reviewed by the Student Life Office and placed in the organization's file.

This report is used to select various organization awards that will be presented at the annual awards banquet **April 23, 2012 at Radisson Hotel & Conference.**

Following are the components of the report, based on recognition requirements:

- Fieldtrips/Educational Programs the group attended
- Service Projects the group performed
- Fundraising activities
- Any other concerns or issues the group would like Student Life to be aware of

Feel free to include any pictures from your events!

If some activities are scheduled after this annual report is due please include those as well.

Please make sure to get this report submitted on time so we are able to recognize the outstanding achievements your organization has accomplished over the last year. **If nomination form is not turned in on time, Student Organization funding will be suspended until received.**

Deadline to submit Annual Report & Advisor of the Year nomination
Friday, March 23, 2012 Student Life Office (SC118)

2011/2012 NWTC Student Organization Annual Report

Student Organization name & number:

Name of club officer/member completing this report:

Educational Experience/Field Trip:

Program Name-

Date-

Location-

Number of members participating-

Why was this educational experience/field trip chosen?

What was gained from attending?

Fundraising

Fundraiser Name-

Date-

Number of members participating-

Description of fundraiser -

What was the goal of the fundraising effort?

Service Project

New Service Project- Yes No

Ongoing Service Project- Yes No

Project Name -

Community Agency/Organization-

Location of project -

Number of volunteer's -

Total hours volunteered -

Please email pictures of Service Project to Erika Bradley in Service Learning erika.bradley@nwtc.edu

Description of activity and what needs were met in the community.

What difference did your organization make with this project?

“Advisor of the Year” Nomination

An Advisor-of-the-Year Award will be presented at the Awards Banquet to be held on **Monday, April 23, 2012.**

Will you be nominating your advisor for “Advisor of the Year Award”?

Yes

No

Advisor’s Name

Extension:

Name of Club

What are some specific contributions your advisor has made to your organization this year to be selected as **“Advisor of the Year”**? The recommendation needs to be based on advising you’re club, **not classroom instructing.**

Please attached a typed document to this nomination form

All advisors that receive a nomination will be recognized at the Awards Banquet. One club member will need to attend the banquet and will receive a complimentary ticket from the Student Life Office.

Name of member attending banquet

Phone