

APA Format: A Quick Guide

Additional examples and rules available on the APA Citation Guide <http://nwtc.libguides.com/citations/APA>

If you have any questions, do not hesitate to ask your instructor or the librarian.

Paper Format

Unless your instructor gives you other instructions, this is how the paper should be set up:

- Double-spaced
- 1 inch margins on all sides
- 12pt. Times New Roman Font

In-Text Citations

When you quote or paraphrase from a source, you need to give credit to that source by inserting a citation. This citation typically consists of the author's name, year of publication, and page number in parentheses at the end of the sentence. Another option is to use the author's name in the sentence, followed directly by the year in parentheses, with the page numbers in parentheses at the end of the sentence.

Examples of Basic In-Text Citations:

The article goes on to say that "People don't do derby just for exercise but usually because it becomes a part of who they are" (Fagundes, 2012, p. 1098).

OR

Fagundes (2012) added, "People don't do derby just for exercise but usually because it becomes a part of who they are" (p. 1098).

Long quotes (Block Quotations)

Quotations longer than 40 words need to be set apart from the rest of the text. Do **not** use quotation marks. The quote should be in a new paragraph and set 1/2 inch from the left margin (the same position as a new paragraph). The parenthetical citation comes **after** the final punctuation mark.

Example of Block Quotation:

He asserts the following:

Derby names are, in this sense, like individual brand names that allow fans to tell skaters apart and more readily link their exploits on the track to an articulated identity. Obviously, standard government names can serve this function as well, but derby names are often particularly good source identifiers because they are tied to aesthetic features that fill out distinct personas. (Fagundes, 2012, p. 1105)

References Page

- This is a separate page at the end of your paper. Each citation in the text must be listed on the References page; each listing on the References page must appear in the text.
- The title of the page should be centered and labeled References.
- All text is double-spaced, just like the rest of the paper.
- Indent the second and subsequent lines of citations by 0.5 inch to create a hanging indent.

References Page Examples

Scholarly Journal Article from Online Source

APA recommends providing a [Digital Object Identifier \(DOI\)](#), when it is available, instead of the URL. DOIs provide stable, long-lasting links for online articles. They are unique to their documents and consist of a long alphanumeric code. Many publishers will provide an article's DOI on the first page of the document. If you **cannot** find a DOI for an article, include the journal homepage's URL in a Retrieved by statement.

Basic Format-

Author, A. A., Author, B. B., & Author, C. C. (Year). Title of article: Subtitle words. *Title of Periodical*,
volume number(issue number), pages. doi:<http://dx.doi.org/xx.xxx/yyyy>

Example with DOI-

Nguyen, T. T., Gildengorin, G., & Truong, A. (2007). Factors influencing physicians' screening behavior for
liver cancer among high-risk patients. *Journal of General Internal Medicine*, 22(4), 523-6.
doi:<http://dx.doi.org/10.1007/s11606-007-0128-1>

Example with no DOI-

Ryan, E., & Redding, R. (2004). A review of mood disorders among juvenile offenders. *Psychiatric
Services*, 55(12), 1397-1407. Retrieved from https://www.appi.org/Psychiatric_Services

Magazine Article from Online Source

Basic Format-

Author, A. A., & Author, B. B. (Year, Month Day). Title of article: Subtitle words. *Title of Magazine*,
volume number(issue number), pages. Retrieved from http://url_of_magazine_webpage

Example-

Hall, M. (2017, March). The faces of Obamacare. *Texas Monthly*, 45(3), 116-197. Retrieved from
<http://www.texasmonthly.com>

Document or Page on a Government or Organization Web Site: With Individual Author

Basic Format-

Author, A. A., & Author, B. B. (Date published or updated). *Title of report or document: Subtitle of report*.
Retrieved from <http://someurl>

Example-

Granath, B. (2016, April 22). *Astronaut photography from space helped “discover the Earth”*. Retrieved
from: <https://www.nasa.gov/feature/astronaut-photography-from-space-helped-discover-the-earth>

Document or Page on a Government or Organization Web Site: No Individual Author

Basic Format-

Government agency or organization name. (Date published or updated). *Title of report: Subtitle of report.*

Retrieved from <http://someurl>

Example-

American Nurses Association. (2016). *Sharps injury prevention*. Retrieved from

<http://www.nursingworld.org/MainMenuCategories/WorkplaceSafety/Healthy-Work-Environment/SafeNeedles>

Format for Government Document-

The government agency name must include the full hierarchy for the agency: start with the overseeing department and then list the smaller "subdivision" agencies.

Example:

U.S. Department of Health & Human Services, Centers for Disease Control, Division for Heart Disease and Stroke Prevention.

Example of Government Document-

U.S. Department of Health & Human Services, Centers for Disease Control, Division for Heart Disease and Stroke Prevention. (2016, June 16). *Heart failure fact sheet*. Retrieved from https://www.cdc.gov/dhds/data_statistics/fact_sheets/fs_heart_failure.htm

Book

Basic Formats -

Author, A. A. (Year of publication). *Title of work: Capital letter also for subtitle*. Location: Publisher.

Author, A. A., & Author, B. B. (Year of publication). Title of chapter. In A. A. Editor & B. B. Editor (Eds.), *Title of book* (pages of chapter). Location: Publisher.

Print Book Example-

Thaler, R. H. (2008). *Nudge: Improving decisions about health, wealth, and happiness*. New Haven, CT: Yale University Press.

E-Book Example-

Add a Retrieved from statement at the end of the citation: Retrieved from http://url_of_e-book_database

Goodwin, G., & Sachs, G. (2010). *Fast facts: Bipolar disorder*. Abingdon, Oxford: Health Press. Retrieved from <http://ebookcentral.proquest.com>

Chapter in a Book Example-

Kindler, L.L., & Polomano, R.C. (2014). Pain. In S.L. Lewis, S.R. Dirksen, M.M. Heitkemper, & L. Bucher (Eds.), *Medical-surgical nursing* (9th ed., pp. 114-139). St. Louis, MO: Elsevier.