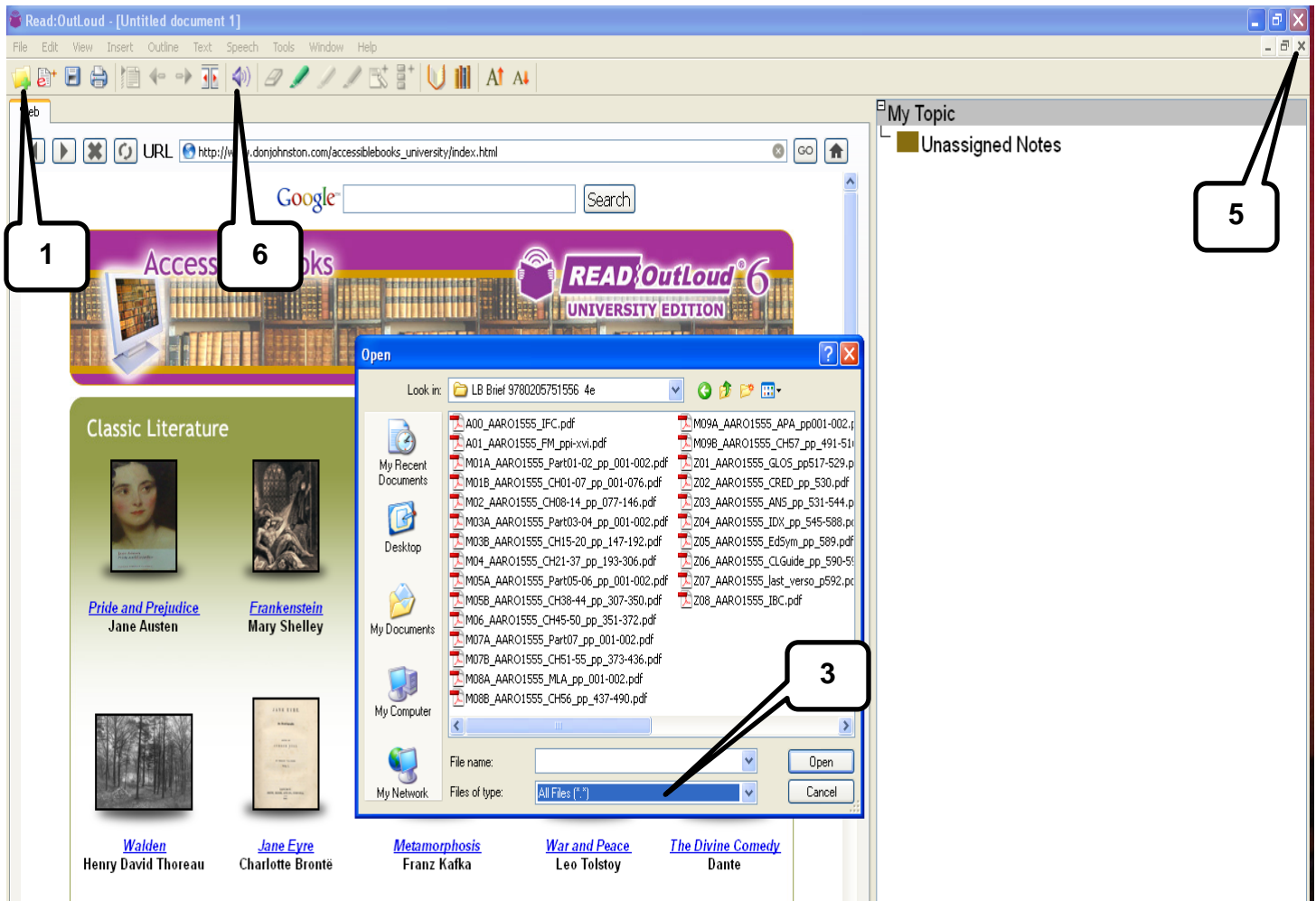


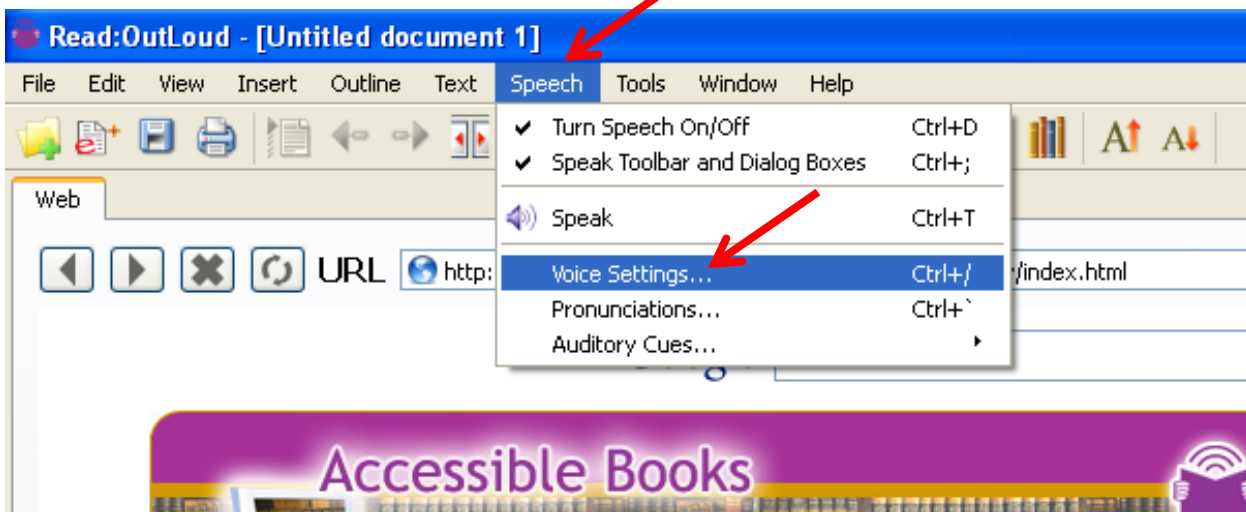
## Read Outloud: To open a book and adjust voice and rate

1. Click on the folder in the upper left hand corner.
2. Navigate to where your book.
3. To see the files, select **All files** in **Files of type**.
4. Double click on the file you want to open.
5. If you open the book and it doesn't work the first time, just close out of the book (not the program) and re-open it and it should work.

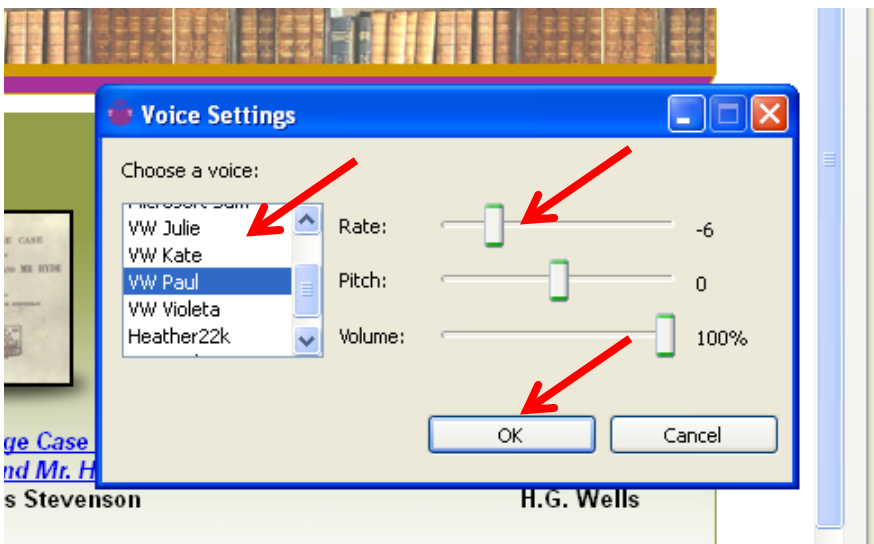


6. Select where you want to read and click the **speak** button.

7. To change the speed and voice, click **Speech** and select **Voice Setting...**



8. Select a different voice under **Choose a voice** and adjust the **Rate**, **Pitch**, and/or **Volume** and click **OK**.



9. To make the text bigger or smaller, use **Grow Selection** or **Shrink Selection**.

