

Financial Aid | [finaid@nwtc.edu](mailto:finaid@nwtc.edu)  
2740 W Mason Street  
Green Bay WI 54307-9042  
Phone: 920-498-5444 • Fax: 920-491-2619

\_\_\_\_\_  
First Name Last Name  
Student ID: \_\_\_\_\_

## 2019-20 High School Completion Verification

As per federal regulation, NWTC must obtain documentation of your high school diploma, recognized equivalent (GED, HSED, etc.), or home school credential. Please attach a copy of one of the following and return this form to the Financial Aid Office. If you have questions, contact a Financial Aid Advisor as soon as possible.

- A Copy of the student's high school diploma
- Student's final official high school transcript that shows the date when the diploma was awarded.
- Student's official General Education Development (GED) certificate or GED transcript.
- An official academic transcript that indicates the student successfully completed at least a two year program that is acceptable for full credit toward a bachelor's degree.
- If state law requires a homeschooled student to obtain a secondary school completion credentials for homeschool (other than a diploma or equivalent) a copy of that credential.
- If state law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a diploma or equivalent), a transcript to the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.

If you are unable to obtain the documentation listed above, you must contact the Financial Aid Office as soon as possible. If you have obtained a copy or contacted your High School, please check the appropriate box below.

- I have previously submitted my official final high school transcripts to NWTC.
- I received my GED/HSED from NWTC.
- I received my GED/HSED from another institution and I have previously submitted an official transcript.
- Attached is a copy of my official high school transcript, high school diploma or GED/HSED certificate.
- My High School is sending my official transcript **electronically**.
- My High School is **mailing or faxing** my official transcript.
- My official GED/HSED certificate is being mailed or faxed to NWTC.

### Certification and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

Electronic Signatures not accepted. Please watch your NWTC email for your next communication.

Failure to submit the requested information may prevent processing of your financial aid.