

Financial Aid | finaid@nwtc.edu
2740 W Mason Street
Green Bay WI 54307-9042
Phone: 920-498-5444 • Fax: 920-491-2619

First Name _____

Last Name _____

Student ID: _____

2019-20 Citizenship Verification

We have completed the initial review of your 2019-2020 Free Application for Federal Student Aid (FAFSA). It has been determined that we need more information regarding your citizenship status. If you have questions, contact a Financial Aid Advisor as soon as possible.

Please check the box that applies to you as well as the documentation you will provide:

- I am a U.S. citizen.
- U.S. Birth Certificate, Certificate of Naturalization, Certificate of Citizenship, U.S. Passport/U.S. Passport Card, or Certification of Birth Abroad
- I am an eligible noncitizen
- Alien Registration Receipt Card (I-151) (both sides).
 - Resident Alien Card (I-551) (both sides).
 - Conditional Permanent Resident Card (I-151C) (both sides).
 - Permanent Resident Card (I-551) (both sides).
 - Arrival Departure Record (I-94) from the Department of Homeland Security *showing any one of the following designations:*
 - "Processed for 551" with expiration date
 - "Refugee"
 - "Asylum Granted"
 - "Indefinite Parole" and/or "Humanitarian Parole"
 - "Cuban/Haitian Entrant"
 - U.S. Travel Document (which contains Reentry Permit Form I-327/Refugee Travel Document Form I-571).
 - Machine Readable Immigrant Visa (MRIV that is unexpired with an admission stamp and the statement "Upon endorsement serves as temporary I-551 evidencing permanent residence for 1 year").

You must possess one of the documents listed above to be eligible for financial aid. You are **not eligible for financial aid if you are in the United States under one of the following designations:

- An F1 or F2 student visa
- A J1 or J2 exchange visitor visa, or
- A G series visa (pertaining to international organizations), or
- If you have only an Employment Authorization Card (I-688A) which includes DACA.

THERE ARE TWO WAYS TO VALIDATE YOUR CITIZENSHIP:

1. (Preferred) You, the student, must present this completed form (signed/dated on the reverse side) and one piece of **original** documentation listed above to Financial Aid.

To be completed by an NWTC employee when Option #1 is chosen:

Student presented original documentation in person on (date) _____.

A copy of the original documentation has been made with the word "Copied from Original," the date, and my initials: YES NO

- Previously submitted original documentation and verified with financial aid original is on file.

Signature of employee: _____

Statement of Certification: I certify that the information given to document my citizenship status is true, exact, and complete. I understand that providing false or misleading information or documents is punishable by fine or imprisonment and may make me liable for a repayment of any funds received on the basis of the information and documents that I have provided

- Due to COVID-19, I was not able to appear in person to present the document, I am certifying the copy I am attaching was made from the original document

Student's Signature

Date

2. If you, the student, cannot complete the citizenship validation process in person, then you must have this form notarized in the box below. Please mail this **original notarized** form, a photocopy of the acceptable citizenship documentation, and a photocopy of a valid photo ID to:

Northeast Wisconsin Technical College
Financial Aid Office
2470 W. Mason St.
Green Bay, WI 54307

Note: The United States Citizenship and Immigration Services (USCIS) in the Department of Homeland Security (DHS) permits photocopying of these documents for the purpose of applying for student financial aid.

To be completed by a Notary if student cannot appear in person – certification of true, exact, and complete copy of the original documents:

State of _____ City/County of _____

On _____, before me, _____,
(Date) (Notary's name)

personally appeared, _____, and provided to me on basis
(Printed name of signer)

of satisfactory evidence of identification _____ AND
(Type of **original** Citizenship and/or Immigration Documents)

_____ to be
(Type of valid photo ID)

the above-named person who signed the attached
_____.
(Type of **original** Citizenship and/or Immigration Documents)

WITNESS my hand and official seal _____
(seal) (Notary signature)

My commission expires on _____.
(Date)

Statement of Certification: I certify that the information given to document my citizenship status is true, exact, and complete. I understand that providing false or misleading information or documents is punishable by fine or imprisonment and may make me liable for a repayment of any funds received on the basis of the information and documents that I have provided

Student's Signature

Date

Please watch your NWTC email for your next communication.

Failure to submit the requested information may prevent processing of your financial aid.