



**Traffic Safety – Group Dynamic Instructors**  
**(Marinette, WI)**  
Part-time Instructors

---

**Department:** Public Safety

Job Order 601437

October 23, 2015

*NWTC is seeking to build a pool of part-time faculty. Part-Time faculty are an integral part of the College's staff, helping us provide all learners with the highest quality learning opportunities when, where and how they want it.*

*Upon successful submission of your application, you will be considered for future part-time faculty opportunities. NWTC will keep your application in our files as a POTENTIAL candidate who could possibly fill a position when or if the need arises.*

**LOCATION:** Marinette, WI

**HOURS:** Classes to start January 2016

January 6, 2016 – February 17, 2016 / Courses to be held on Wednesdays from 5:30-8:30 PM

March 2, 2016 – April 13, 2016 / Courses to be held on Wednesdays from 5:30-8:30 PM

**SALARY:** \$39.00 per hour

**POSITION REPORTS TO:** Dean, Public Safety

*This position is customer-focused and will require flexible scheduling and/or delivery to meet customer needs.*

Northeast Wisconsin Technical College is committed to promoting a learning environment where employees and students of differing perspectives and cultural backgrounds pursue career and academic goals embraced in an environment of respect and shared inquiry.

***The College is seeking to attract ethnically diverse instructors and staff who can inspire our increasingly diverse student population.***

**Required online application available on website: [www.nwtc.edu](http://www.nwtc.edu)**

Click on "Jobs", then "Jobs at NWTC" and then in the upper left hand corner:

External candidates click on "Apply Online – Public"

Current NWTC employees click on "Apply Online – Current NWTC Employees"

**E-mail address: [hr@nwtc.edu](mailto:hr@nwtc.edu)**

**Location:** Northeast Wisconsin Technical College, Human Resources, 2740 West Mason Street, Green Bay, WI 54307-9042.

**GENERAL QUALIFICATIONS**

- Department of Transportation Instructor Certification
- Ability to work in a team environment

**GENERAL DUTIES AND RESPONSIBILITIES**

- Responsible for managing the instruction process, associated curriculum review and development, and student advising within the area of instruction.
- Areas of instruction to be covered include: **GROUP DYNAMICS** is a highway safety initiative within Wisconsin which aims to assist persons involved in alcohol/other drug-related traffic offenses to make permanent changes in their drinking and driving behavior and attitudes.

PHYSICAL DEMANDS: The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the instructor will be exposed to normal office conditions and usual office equipment such as telephone, personal computer, printers/copiers, videos, overhead projects, and general tools of the trade. The employee will be constantly required to sit, talk, hear, and type/write. The employee will be frequently required to stand, walk, touch/handle/grasp (using hands and fingers), and reach with hands and arms. The employee must occasionally bend or squat and lift and/or push up to 10 pounds of general office items. Some instructor positions may be exposed to outdoors, fumes, noises, extreme temperatures, confined spaces and heights. Some instructor positions require driving a vehicle. Specific vision abilities required by this job include close, far, sharpness of vision, and field of vision.

This position requires regular and punctual employee presence.

All application materials are only accepted online: resumes, cover letters, etc., must be attached to the application at the time of submission. **You are unable to go back after an application is submitted to add, delete or change any information**, other than address, phone number, and e-mail. Transcripts, however, may be added at any time.

NWTC does not discriminate on the basis of age, race, color, disability, sex, gender, sexual orientation, gender identity, national origin or other protected classes.