



NWTC March Board Meeting Minutes

Northeast Wisconsin Technical College

3/11/2026 12:00 PMCDT

@ NWTC Green Bay Campus, 2740 West Mason St., Green Bay, WI 54303

I. Open Meeting & Roll Call

The Board Chairperson called the March 11, 2026, NWTC Board of Trustees meeting to order at 12:00 p.m. and requested that roll call be taken at this time.

Present: Richard Stadelman (virtual), Dustin Delsman, Gerald Worrick, Cathy Dworak, Ross Loining (virtual), Jeff Rickaby (virtual), Emily Miller (virtual - arrived 12:03 p.m.)

Absent: Kelly Robinson, Brenda Mendolla-Buckley

Also Present: Kristen Raney, Kelly Caspersen, Jennifer Flatt, Scott Anderson, Adam Pfof, Roz Kruse, Laura King, Sara Lam, John Grant, Meridith Jaeger

II. Guests

A. Open Forum, Introduction of Guests, and Acknowledgements

The Chairperson asked for the introduction of any guests present at this time and invited public comment.

No guests for public comment.

B. NWTC Door and Kewaunee Counties Update

Jennifer Flatt, NWTC Provost, provided an update on NWTC services in Door and Kewaunee Counties.

Gerald Worrick began a discussion about creating a plan on how we can better utilize the Sturgeon Bay campus. There is a lot of work happening with NWTC in the community, but it is not always visible in the building. Suggestion was made to partner with area high schools to teach tech ed course at our facility versus at their high school. Kristen Raney has already begun that conversation with some area superintendents. Richard Stadelman raised a question about the space that was the Diesel Technology lab on the Sturgeon Bay campus. That space is still vacant, and we are determining the best sustainable way to utilize that space. Jeff Rickaby raised a question about grant funding for shipbuilding. It was noted that while many grants exist, the funds are not actually available yet.

III. Action Items

A. Bills

Detailed copies of the current disbursements for fiscal year 2026 for the month of February are being forwarded to the Board Treasurer for review and recommendation to the Board for payment. Additional listings of the bills are available in the District Office for review by any interested person.

It is recommended that the Board approve the February 2026 bills as presented.

Cathy Dworak made a motion to approve the February 2026 bills as presented. Gerald Worrick seconded the motion. The motion carried with all voting "Aye" on roll call.

IV. Consent Agenda Items

A. Minutes

The minutes of the February 18, 2026 Board meeting are included as Exhibit 1.
It is recommended that Board approval be given for the February 18, 2026 Board meeting minutes

 [Exhibit 1 - NWTC February Board Meeting Minutes.pdf](#)

Cathy Dworak made a motion to approve the February 18, 2026 minutes. Gerald Worrick seconded the motion. The motion carried with all voting "Aye" on voice vote.

B. Corporate Training & Economic Development (Contracts for Service)

Board Exhibit 2 - Under the provisions of Wisconsin Statutes § 38.14 (3) and State Administrative Code WTCS 8, the District Board may enter into contracts to provide instructional or non-instructional services to public institutions, local governmental bodies, private institutions, industries, and businesses. District Board policy E240 delegates the authority to initiate a contract to the President, with the proviso that the contract is subject to retroactive approval by the Board. A report of fiscal year 2026 contracts pending Board approval is attached as Board Exhibit 2.

This report includes not only the in-district contracts but also the out-of-district and the out-of-state contracts. State Board Contract for Service Policy requires that the District Board receive a report at least quarterly on contracts entered into for which less than full cost is being charged. We have elected to provide the Board with this report on a monthly basis. This report uses a state formula in which the state annually calculates a percentage for indirect expenses (33.89% for on-campus and 28.20% for off-campus) such as administration, facilities, utilities, information systems, registration, counselors, insurance, etc., associated with a contract to determine full costs. Project pricing was recommended by the department and approved by the Board. The intent is to recover the direct and indirect costs of delivering the services. Copies of the contracts are available for review by any interested person.

It is recommended that the Board approve the contracts for services identified in Board Exhibit 2.

 [Exhibit 2 - February 2026 Board Report.pdf](#)

C. Faculty Retirement

NWTC accepts the following retirement notice:

Joan Steeno – Surgical Technology Instructor – Clinical Coordinator who has been with the College since March 17, 2003, and has announced her retirement effective May 23, 2026.

It is recommended that Board approval be given for the retirement listed above.

D. Faculty Resignation

NWTC accepts the following resignation notice:

Katie Feldner –Nursing Instructor, who has been with the College since January 7, 2018, and has announced her resignation effective May 23, 2026.

It is recommended that Board approval be given for the resignation listed above.

Gerald Worrick made a motion to approve the consent agenda items (contracts for service, faculty retirements, and faculty resignations). Richard Stadelman seconded the motion. The motion carried with all voting "Aye" on voice vote.

V. Reports

A. Aspen President's & Trustees Collaborative

Dr. Kristen Raney, President, provided a recap of the Aspen Presidents & Trustees Collaborative training.

B. Student Success Priorities

Dr. Kristen Raney, President, discussed the college's student success priorities.

C. President's Report

Dr. Kristen Raney provided the President's Report at this time.

WTCS

- DBA Executive Director – PA alignment
- April 17 Forecasting Summit
- UW approved three-year reduced credit bachelor's degrees
- Yavapai Community College

NWTC

- ATD Leader College of Distinction
- Shooting Range
- Workday / Enrollment

Advocacy

- Marinette County Board Meeting
- Strategic Communication
- State of the College April 10

D. Board Member Liaison Updates

Board members that are liaisons to other entities will have an opportunity to report on updates they have since the last Board meeting.

Invite new DBA Executive Director, Pat Goss, to April 2026 Board meeting to introduce himself.

 [Exhibit 3 - 2026 March DBA Monthly Update.pdf](#)

VI. Preliminary Notice of Non-Renewal

Discussion of issuing preliminary notice of faculty contract non-renewal.

Cathy Dworak made a motion to move forward with the issuance of preliminary notice of faculty non-renewal. Gerald Worrick seconded the motion. Motion carried with all voting "Aye" on roll call.

VII. Next Board Meeting

The April 15, 2026 Board meeting will be held at the Green Bay Campus at 2740 West Mason St., Green Bay, WI 54303.

Board members and administration will have an opportunity to identify items that weren't identified prior to the preparation of the agenda for referral to administration or placed on a future board agenda.

VIII. Adjournment

The Board Chair accepted a motion from to adjourn the March 11, 2026 Board meeting at 2:50 p.m. seconded the motion. Motion carried with all voting "Aye" on voice vote.

Gerald M. Worrick

Gerald Worrick, Secretary

04-15-2026

Date