

**NWTC Payment Plan can make it easier than ever to pay for college!**

**No Interest!**

**No Set up Fee!**

**Convenient!**



Enrolling online is simple, secure, and easy.

☆☆ Add your book costs to the payment plan! ☆☆

### NWTC Tuition Due Date Policy

Tuition is due on the first day of the term, no matter when the class starts. For students who register after the first day of the term, payment is due within 10 days of registration date.

Semester	Tuition Due Date
Summer 2011	June 6, 2011
Fall 2011	August 18, 2011

### How the NWTC Payment Plan Works:

Attending college is an investment to your future! With the NWTC Payment Plan, you can budget your tuition and books through an automatic bank payment. The automatic bank payments (ACH) are payments you have authorized NWTC to process directly with your financial institution.

- It is simply a bank-to-bank transfer of funds. Payments may be made from your checking or savings account.
- You must have a minimum tuition balance of \$200.00 to enroll for the payment plan.
- Your account must be in good standing with the college.

NWTC Payment Plan will help spread your payments over several months.

- Monthly tuition payments will be automatically debited from the account you have identified. The monthly tuition payments are scheduled on the 15<sup>th</sup> day of each month for Summer semester and 10<sup>th</sup> day of each month for Fall semester. If a payment due date falls on a weekend or holiday, the payment date will occur on the next business day.
- Changes to your enrollment, student account balance, or financial aid received may increase or decrease your monthly payments.
- It is important to know your total account balance to help you understand how much your calculated monthly payments will be. To find your total account balance, please log into your My.NWTC account.

*Student's total account balance ÷ Number of monthly payments signing up for = Total amount of your payment per month*

### Summer 2011 Payment Plan

Number of Monthly Payments	Last day to enroll online	Scheduled Monthly Dates
3	May 10, 2011	May 15, June 15, July 15
2	June 10, 2011	June 15, July 15

### Fall 2011 Payment Plan

Number of Monthly Payments	Last day to enroll online	Scheduled Monthly Dates
5	August 5, 2011	August 10, September 10, October 10, November 10, December 10
4	September 6, 2011	September 10, October 10, November 10, December 10
3	October 5, 2011	October 10, November 10, December 10
2	November 5, 2011	November 10, December 10

## How do I sign up for the NWTC Payment Plan?

Enrolling online is simple, secure, and easy. Accounts cannot be 15 days past due to enroll online for the payment plan.

**STEP 1:** Gather information for the payment plan application.

- Your NWTC student ID number and password to log into your My.NWTC account.
- Must have a minimum of \$200.00 to enroll for the payment plan.
- Bank account information for the responsible person – bank name, bank account number, and the bank routing number (most of this information can be found on your personal check).

**STEP 2:** Log into My.NWTC account.

- Select “Student Center” tab
- Click on Finances
- Click on “Sign up for Payment Plan”

**STEP 3:** At the end of the application, an online confirmation will be provided informing you that your payment plan request has been submitted. An email will also be sent to your NWTC email account.

\* Please note: Students using a parent or someone else as the responsible party for the bank account holder will be required to fill out the paper payment plan application. The paper payment plan application is located online at [www.nwtc.edu](http://www.nwtc.edu) → Resources and Services → Student Financial Services → Payment Plan. It is also available in person at the Welcome Center, Student Center building, SC 240.

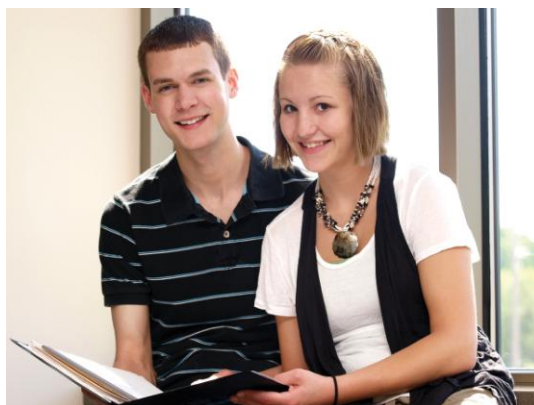
## What to do after I have signed up for the Payment Plan?

- Monitor your NWTC email account on a regular basis for future communications on your payment plan. A monthly reminder from NWTC will be sent via student’s email.
- Ensure there are sufficient funds in the bank account on scheduled payment dates. If an automatic bank payment is missed, a \$25.00 fee will be automatically assessed on your NWTC account.
- Please view your student account inquiry through your My.NWTC account each month to verify the actual amount to be deducted from your bank account.
- Please be aware that changes to your enrollment, student account balance, or financial aid received may increase or decrease your monthly payments.
- Notification to any changes on your payment plan must be received **5 days prior** to the scheduled payment date; otherwise, the payment will automatically draw from your bank account as scheduled.
- If your scheduled payment returns as NSF (non-sufficient funds), a \$25.00 fee will be assessed and a second attempt of re-draw will automatically be made on the 30<sup>th</sup> day of the month. Two missed payments will result in cancellation of your payment plan.

Payment Plan FAQ’s is available on [www.nwtc.edu](http://www.nwtc.edu) → Resources and Services → Student Financial Services

Save a stamp or a  
trip to the campus by  
using this payment  
plan option!

Enroll today!



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