

Do you need new skills – or an exciting new career?

Check out these **SHORT COURSES**, starting soon & close to home!

Class #	Title	Start-End	Day/s	Time	Credit	Mode	Location
23158	Micro: Word-Intro	3/22-5/10	M	8:30 a.m. - 12:30 p.m.	1	P	Luxemburg-Casco
22463	Communicating Effectively	3/23-5/11	T	1:00 - 5:00 p.m.	1	VC	Luxemburg-Casco
22452	Contemporary Amer Society	3/23-5/11	T	1:00 - 5:00 p.m.	3	VA	Luxemburg-Casco
22198	Psychology Of Human Relations	3/23-5/11	T	8:30 a.m. - 12:30 p.m.	3	VA	Luxemburg-Casco
22174	Math w Business Apps	3/24-5/12	W	12:30 - 4:30 p.m.	3	VA	Luxemburg-Casco
21130	Oral/Interpersonal Comm	3/25-5/13	R	8:30 a.m. - 12:30 p.m.	3	VA	Luxemburg-Casco
23080	Business-Intro	3/26-4/30	F	8:30 a.m. - 12:30 p.m.	3	VA	Luxemburg-Casco
25626	Micro-Business: Business Plan	3/29-5/24	M	5:15 - 9:15 p.m.	3	VA	Luxemburg-Casco
21093	Enterprise Resource Plan/Cont	3/30-5/18	T	5:30 - 8:20 p.m.	3	IA	Luxemburg-Casco
21355	Accounting-Payroll	4/5-5/17	M	5:00 - 10:00 p.m.	3	VA	Luxemburg-Casco
21368	Accounting-Govern/Nonprofit	4/7-5/19	W	5:00 - 10:00 p.m.	2	VA	Luxemburg-Casco
22040	Diversity in the Workplace	4/9-5/14	F	1:00 - 5:00 p.m.	3	VA	Luxemburg-Casco
22005	Legal Issues-Supervisors	4/9-5/14	F	8:30 a.m. - 12:30 p.m.	3	VA	Luxemburg-Casco
23043	Project Management	4/9-5/14	F	1:00 - 5:00 p.m.	3	VA	Luxemburg-Casco
22049	Team Building/Prob Solve	4/14-5/19	W	5:30 - 9:30 p.m.	3	VA	Luxemburg-Casco
22026	Organizational Development	4/17-5/22	S	8:30 a.m. - 12:30 p.m.	3	VA	Luxemburg-Casco
26722	Food: Appetizers/Garnishes-4hr	3/22	M	5:00 - 9:00 p.m.		P	Hillcrest
26686	Sewing: Youth-Mystery Proj	4/1	R	8:00 a.m.-4:00 p.m.		P	Hillcrest
26687	Sewing: Youth-Mystery Proj	4/10	S	8:00 a.m.-4:00 p.m.		P	Hillcrest
27102	CPR Heartsaver AED Refresher	4/13	T	6:00 - 10:00 p.m.		P	Luxemburg-Casco
23179	Computer: Digital Cameras 1	4/17-4/24	S	8:30 a.m. - 12:30 p.m.		P	Luxemburg-Casco
23176	Family-Super Sitter Training	4/17	S	9:00 a.m. - 3:00 p.m.		P	Luxemburg-Casco
23169	CPR Refr-Healthcare Provider	4/19	M	6:00 - 10:00 p.m.		P	Luxemburg-Casco
27140	CPR Heartsaver AED Refresher	4/20	T	4:15 - 8:15 p.m.		P	Luxemburg-Casco
23164	PC: Intro Using Word/Excel	4/26-5/17	MW	5:30 - 8:45 p.m.		P	Luxemburg-Casco
23165	PC: Intro Using Word/Excel	4/28-6/2	W	8:30 a.m. - 12:30 p.m.		P	Luxemburg-Casco
26729	Food: Kids Cooking	5/1	S	8:00 a.m. - 4:00 p.m.		P	Hillcrest
26083	Family-Super Sitter Training	5/15	S	9:00 a.m. - 3:00 p.m.		P	Hillcrest

IA=Interactive Television/Accelerated, P= In Person, VC=Video Conference, VA=Video Accelerated