

Important Items to Know

- Loans will not disburse if the Loan Entrance Counseling and Master Promissory Note are not completed.
- Communication from the financial aid office will be electronic through your NWTC email.
- Declined loans may be reinstated by emailing finaid@nwtc.edu and request the amount of loans you wish to receive for the semester/year. Please allow 2-3 weeks of processing time.
- Significant changes to income from previous year to the current year may be reviewed. Contact the Financial Aid Office to see if you may qualify for a Special Circumstance.
- Summer financial aid** is available if you have remaining financial aid eligibility after the fall and spring semesters. If you would like to be considered for summer aid, complete the Summer Financial Aid Application, which will be available on your my.NWTC account mid-April of each year. The Financial Aid Office will determine if you are eligible. You must complete the appropriate FAFSA prior to the completing the Summer Financial Aid Application.

Questions?

Financial Aid Advisors are available!

Green Bay Campus available on a walk-in basis in SC240, or by phone (888) 385-6982

Marinette Campus by appointment, (715) 732-3898

Sturgeon Bay Campus by appointment, (920) 746-4900

Regional Centers by appointment, (888) 385-6982

Email: finaid@nwtc.edu

NWTC is an equal opportunity, access, affirmative action employer and educator. 6758CA6_10

Financial Aid Checklist



 **Northwest**
Wisconsin Technical College
Visit our website at www.nwtc.edu

Application Process

- Apply for admission to NWTC at www.nwtc.edu.
- Apply for a PIN at www.pin.ed.gov to electronically sign your FAFSA (Free Application for Federal Student Aid). **Dependent students**-one parent will need a PIN to electronically sign. PIN will need to be created at least three days prior to completing your FAFSA.
- Apply for financial aid at www.fafsa.gov
 - Available after January 1 for the next fall enrollment
 - Complete after tax return filed for the previous year
 - NWTC Federal School Code-**005301**
- Review your Student Aid Report (SAR) from the Department of Education, which will be emailed to you after you complete the FAFSA. Make any necessary corrections at www.fafsa.gov.
- Watch mail for letter and verification forms from the financial aid office that need to be completed.
- Review your my.NWTC account for emails and To Do lists. All financial aid communication will be done through your NWTC email.
- Submit required documents or take required actions to complete your financial aid application as soon as possible.

After Receiving Your Award Notification

- Receive your award notification through your NWTC email.
- Accept/decline financial aid offer on my.NWTC.
- Loan Borrowers:** Complete Loan Entrance Counseling and Master Promissory Note. The link to complete these requirements is on my.NWTC under Finances, or by going to www.studentloans.gov.

- Select your refund preference using your Higher One Debit Card at www.nwtcdebitcard.com.
- Request a book voucher to charge books to your NWTC student account on my.NWTC. This must be done each semester if you wish to charge your books to your student account. **Note:** Book vouchers only available for students who have excess financial aid after tuition is paid.

Prior to Payment of Aid

- Check to be sure your loan requirements are completed at www.studentloans.gov.
- Use your book voucher once books go on sale. Your refund will be held until your book voucher has been used.
- Finalize your class schedule prior to the start of the semester.

After Financial Aid Disbursement

- Stay enrolled in classes. Withdrawing from classes could result in the loss of your aid and may affect future eligibility for aid.
- Complete your courses successfully. You must make Satisfactory Academic Progress (SAP) toward your degree to maintain eligibility for aid.

Requirements to Receive Financial Aid

- Accepted into a financial aid eligible program (Certificate programs are NOT financial aid eligible).
- Making Satisfactory Academic Progress (SAP). Learn more about our SAP policy by visiting www.nwtc.edu and click on Financial Aid.
- Enrolled in at least 6 credits for most types of financial aid.