

Special Needs Office at NWTC

We strongly encourage students with exceptional education needs to communicate their needs to us and to use our services. If we can be of any assistance to you, or if you need further information, please contact us. *All Special Needs staff located in SC230 unless otherwise noted.*

Special Needs Counselors

Sandy Barnick.....(920) 498-5755
Desiree Franks.....(920) 498-6376
Mee Saykao.....(920) 498-5691
Dale Strebel(920) 498-6806

Transition Coordinator

Cindy Dahlman.....(920) 498-6267

Instructional Support Specialist

Pam Stelzer.....(920) 498-6815

Interpreters Room SC138

Sue Peterson(920) 498-6264
Kelly Schumacher (Supervisor).....(920) 498-6390
Shannon Hanson.....(920) 498-7963

Bridgett Golman(920) 498-5447
Dean, Student Success

Scott Anderson(920) 498-6951
Director of Grants, Accommodations
and Support Services
Room SC138

For an appointment, call (920) 498-5444

Special Needs Office
Northeast Wisconsin Technical College
2740 West Mason Street
P.O. Box 19042
Green Bay, WI 54307-9042



Northeast Wisconsin Technical College is committed to equal opportunity for all and does not discriminate in admission or access to, or treatment or employment in, its programs and activities on the basis of race, color, creed, national origin, sex, age, or handicap. 4505ES jk 5/07



**SPECIAL
NEEDS
OFFICE**

*"We are here to lend
a helping hand"*

SPECIAL NEEDS OFFICE

The Special Needs Office of Northeast Wisconsin Technical College (NWTC) offers assistance to individuals with disabilities when choosing educational and vocational goals, building self-esteem, and increasing their occupational potential. We offer a wide range of support services and accommodations which increase the potential of individuals with exceptional education needs to successfully complete Associate Degree and Technical Diploma programs. Every effort is made to individually and appropriately serve students to enable them to attain success and reach their goals.

Individuals with exceptional educational needs include:

- Autism Spectrum Disorders
- Blind or Visually Impaired
- Cognitively Delayed
- Deaf or Hard-of-Hearing
- Emotionally Disturbed
- Health Impaired
- Learning Disabled
- Orthopedically Impaired
- Speech Impaired

Approximately 12 - 15% of the population in NWTC's six and one half districts are individuals with exceptional education needs that require special services. NWTC's Special Needs Office serves about 450 students per year. Our staff is made up of individuals who provide a wide range of support services and accommodations.



COUNSELORS

Sandy Barnick, Desiree Franks, Mee Saykao, Dale Strebel

Our Special Needs Counselors work with students enrolled through the Special Needs Office to ensure they have access to all of NWTC's programs, services and personnel. Documentation of an individual's disability (psychological evaluations, and individualized education plans or medical records) need to be presented to the Counselor during an Intake Interview to assess the need(s) of the individual. Our Counselors will review the status of the student's program preparation and advise on credit load and course selection. Any requests for support services need to be coordinated through our Counselors to ensure the student is accommodated in the best way possible.

ASSISTIVE TECHNOLOGY CENTER

Our Assistive Technology Center has different types of equipment, devices, and software to help you succeed at NWTC. Students attending NWTC that have a documented disability can request these and other assistive technology devices to help them. This service is coordinated through the Instructional Support Specialist.

- FM Systems
- Tape Recorders
- Adaptive Keyboards, Mice
- JAWS, and Zoomtext
- Kurzweil readers
- CCTV's
- Wordsmith

INTERPRETER FOR THE DEAF

Sue Peterson, Kelly Schumacher, Shannon Hanson

Our Deaf and Hard of Hearing staff provides a variety of accommodations for people who are deaf or hard of hearing. Requests for interpreter services should be coordinated through the Lead Interpreter.

Services include:

- Interpreting
- Captioned Videotapes
- Transliterating
- FM System and other ALD's
- Note Taking
- Alternative Test Procedures
- Tutoring
- C-Print Captioning

ACCOMODATIONS SPECIALIST

Pam Stelzer

Our Instructional Support Specialist provides support services for note taking and testing assistance to students with special needs who are enrolled in a course or in Associate Degree, Technical Diploma or Occupational Training Courses. Students who provide appropriate documentation to our Special Needs Counselor can request assistance from our Instructional Support Specialist for the following accommodations:

- Note Taker (Copy of another student's notes)
- Alternative Test Procedures
 - Test in Distraction Free Room
 - Extra Time
 - Tests Read
 - Dictate Answers to a Writer
 - Use a Dictionary or Spell Checker
 - Use a Calculator
- Proofreader

TRANSITION COORDINATOR

Cindy Dahlman

Our Transition Coordinator works with high school students with disabilities and staff to provide information about NWTC programs, services and expectations. Visits are made to our district high schools and include these activities:

- Special Needs Informational Presentations
- Information on Support Services Available
- Information on Accommodations Available
- Group & Individual Tour Coordination, Classroom Shadowing
- College Preview Nights
- Interest and Career Exploration
- Admissions Procedures
- Financial Aid/Scholarships
- Program Preparation Planning (vocabulary lists, course outlines, skills center, outreach centers)
- Career Fairs
- Information on Division of Vocational Rehabilitation
- Transition Fair

TUTOR COORDINATOR

Mary Schreiner

Coordination of Tutoring Services
(920) 498-5693 SC138