

NWTC Board of Trustees 2008 Master Board Calendar - Approved 12/12/07

<i>January 9, 2008</i>	<i>February 20, 2008</i>	<i>March 12, 2008</i>	<i>April 16, 2008</i>
Open Meeting & Roll Call	Open Meeting & Roll Call	Open Meeting & Roll Call	Open Meeting & Roll Call
Guests - Includes guests presenting information for action (bonding/audit/attorney)	Guests - Includes guests presenting information for action (bonding/audit/attorney) Sell debt	Guests - Includes guests presenting information for action (bonding/audit/attorney)	Guests - Includes guests presenting information for action (bonding/audit/attorney)
Board Governance	Board Governance	Board Governance	Board Governance
International Strategic Plan Proposal - 20	Budget - Informational & Board Comments on VP Requests - 30	Budget - 1st Draft - 2 hours	Budget - Recommended Final Draft - 90
Board EduBytes - Funding Mechanism (Property taxation & state aid) - 15	Board EduBytes - Funding Mechanism (Student financial aid & Veteran's benefits and remission) - 15	No in-service topic at this meeting.	Board EduBytes - Funding Mechanism (Grants process & Perkins program support -- NTO, Displaced Homemaker, Tech Prep, Special Populations, eligibility and funding) - 15
2013 - Environmental Scan/Predicable Surprises in external environment other than within the post-secondary learning delivery process	Environmental Scan/Predictable Surprises within the post-secondary delivery process and within the internal environment of NWTC	Three-hour morning session with district-wide community forum (include foundation board members)	FY 2009 Budget
Reports	Reports	Reports	Reports
Student Government Report - 5	Student Government Report - 5	Student Government Report - 5	Student Government Report - 5
President Report - 15	President Report - 15	President Report - 15	President Report - 15
Board Professional Develop Reports - 15	Quarterly Report - 20 - period ending 12/31	Board Professional Develop Reports - 15	Board Professional Develop Reports - 15
Information Technology Report - 30	Board Professional Develop Reports - 15		
Long-Range Facilities Master Plan - 30	Botanical Garden Report - 20**		
Action Items	Action Items	Action Items	Action Items
Approval of Bills	Approval of Bills	Approval of Bills	Approval of Bills
Authorize Debt	ACE Magazine Printing Bids	Proposed Student Fee Increases - 20	Budget Modifications
			Contract Pricing Recommendations - 20
			Approval of Budget for purpose of moving to Public Hearing
Consent Agenda Items - 5	Consent Agenda Items - 5	Consent Agenda Items - 5	Consent Agenda Items - 5
Personnel Transactions	Personnel Transactions	Personnel Transactions	Personnel Transactions
Approval of Contracts for Services	Approval of Contracts for Services	Approval of Contracts for Services	Approval of Contracts for Services
		Faculty Contracts	Faculty Contracts
No Action	No Action	No Action	No Action
Foundation Report	Foundation Report	Foundation Report	Foundation Report
Executive Session - Contract Negotiations	Executive Session - Contract Negotiations	Executive Session - Contract Negotiations	Executive Session - Contract Negotiations
**Indicates the number of minutes assigned to topic			

NWTC Board of Trustees 2008 Master Board Calendar - Approved 12/12/07

<i>May 14, 2008</i>	<i>June 11, 2008</i>	<i>July 14, 2008</i>	<i>August</i>
Open Meeting & Roll Call	Open Meeting & Roll Call	Open Meeting & Roll Call	Open Meeting & Roll Call
Guests - Includes guests presenting information for action (bonding/audit/attorney)	Guests - Includes guests presenting information for action (bonding/audit/attorney)	Guests - Includes guests presenting information for action (bonding/audit/attorney)	Guests - Includes guests presenting information for action (bonding/audit/attorney)
			Sell Debt
Board Governance	Board Governance	Board Governance	Board Governance
Board EduBytes - Planning process to include ends, metrics, leadership plan, and budgeting - 15	Board EduBytes - Hiring process (to include advertising, interviewing, selections) and employee development and performance evaluation - 30	Board EduBytes - Employee discipline and separation - 15	Board EduBytes - Assessment process to include metrics, quarterly report, public assessment, institutional assessment - 15
2013 - NWTC's current effort and response to external environment	2013 - NWTC's current effort and response to post-secondary delivery process and internal environment	2013 - What the community is telling NWTC about its needs	2013 - What do we want NWTC to look like in 2013 (Learning programs and student services)?
		Oath Of Office	
		Elect Officers	
		Set Board Meeting Calendar	
		Appointments to Board Assoc Committees	
		International Activity & Infrastructure Update - 60	
Reports	Reports	Reports	Reports
Student Government Report - 5	Student Government Report - 5	Student Government Report - 5	Student Government Report - 5
President Report - 15	President Report - 15	President Report - 15	President Report - 15
Board Professional Develop Reports - 15	Board Professional Develop Reports - 15	Board Professional Develop Reports - 15	Quarterly Report - 20 (Period ending 6/30)
Quarterly Report - 20 (Period ending 3/31)		Noel Levitz Survey	Metric Scorecard Report - 20
			Executive Leadership Team Goals - 40
			Product Development Plan FY 07-10 - 45
			Retention Rates Report - 20
Action Items	Action Items	Action Items	Action Items
Approval of Bills	Approval of Bills	Approval of Bills	Approval of Bills
Presidents Contract & Compensation - to include Leadership Team Plan results		Authorize Debt	Tuition Remission Report
NUP Compensation			
Consent Agenda Items - 5	Consent Agenda Items - 5	Consent Agenda Items - 5	Consent Agenda Items - 5
Personnel Transactions	Personnel Transactions	Personnel Transactions	Personnel Transactions
Approval of Contracts for Services	Approval of Contracts for Services	Approval of Contracts for Services	Approval of Contracts for Services
			Faculty Horizontal Salary Adjustments
No Action	No Action	No Action	No Action
Foundation Report	Foundation Report	Foundation Report	Foundation Report
Executive Session - 12:00 - 1:30 p.m.			
Regular Session - 1:30 p.m. - Budget Hearing - 4:00			

NWTC Board of Trustees 2008 Master Board Calendar - Approved 12/12/07

<i>September</i>	<i>October</i>	<i>November</i>	<i>December</i>
Open Meeting & Roll Call	Open Meeting & Roll Call	Open Meeting & Roll Call	Open Meeting & Roll Call
Guests - Includes guests presenting information for action (bonding/audit/attorney)	Guests - Includes guests presenting information for action (bonding/audit/attorney)	Guests - Includes guests presenting information for action (bonding/audit/attorney)	Guests - Includes guests presenting information for action (bonding/audit/attorney)
Board Governance	Board Governance	Board Governance	Board Governance
Board EduBytes - Emerging teaching technologies (pod casting, Second Life, classroom control software, response systems) and Program Development - 15	Board EduBytes - Bond process (ratings, purpose, sale of notes, repayment, tie into property tax and levy) - 15	Board EduBytes - Student retention and recruitment initiatives - 15	Board EduBytes - Education Foundation (activities, processes, Foundation Board selection and governance) - 15
2013 - What do we want NWTC to look like in 2013 (infrastructure/advocacy and marketing)?	2013 - Financing and Resource Development to Support Future 2013	2013 - Review Draft	2013 - Final report on <u>Future 2013</u>
			Set master calendar for calendar year
Reports	Reports	Reports	Reports
Sturgeon Bay Campus Update - 15	Student Government Report - 5	Marinette Campus Update - 15	Student Government Report - 5
Student Government Report - 5	President Report - 15	Student Government Report - 5	President Report - 15
President Report - 15	Board Professional Develop Reports - 15	President Report - 15	Board Professional Develop Reports - 15
Board Professional Develop Reports - 15		Quarterly Report - 20 (Period ending 9/30)	
		Board Professional Development Reports	
Action Items	Action Items	Action Items	Action Items
Approval of Bills	Approval of Bills	Approval of Bills	Approval of Bills
	Budget Modifications		Audit Report
	Set Tax Levy		
	Code of Ethics Designation		
	Annual Report of Purchases Under \$25,000 - 5		
Consent Agenda Items - 5	Consent Agenda Items - 5	Consent Agenda Items - 5	Consent Agenda Items - 5
Personnel Transactions	Personnel Transactions	Personnel Transactions	Personnel Transactions
Approval of Contracts for Services	Approval of Contracts for Services	Approval of Contracts for Services	Approval of Contracts for Services
No Action	No Action	No Action	No Action
Foundation Report	Foundation Report	Foundation Report	Foundation Report
Retreat - October - Draft the plan for Future 2013			